

MEETING MINUTES
Town of Heath
BOARD OF SELECTMEN
Sawyer Hall
October 3, 2017

Call to Order at 7:01 p.m. by Sheila Litchfield, Chair with Brian DeVriese, Robyn Provost-Carlson and Kara Leistyna, Town Coordinator present.

Reviewed Agenda: Mike Shattuck may not attend tonight. 9/12 minutes are available for review. Robyn will meet with Mike Shattuck for performance review; Kara will ask town counsel for a confirmation on procedure for meeting in executive session for personnel matters.

Review Minutes: *On a motion by Brian DeVriese, and seconded by Sheila Litchfield, the Board voted unanimously with one abstention to approve the following minutes:*

8/11/17, as presented

8/29/17, as presented

9/12/17, as amended

FY19 Budget Planning: Kara will make a note to plan for the possibility Colrain needing to replace their ambulance and Heath assisting in the purchase.

Mail/ Email:

- Email from Betsy Kovacs re: Airbnb meeting. Board of Selectmen feel it's important to monitor Airbnb issue. Betsy may attend meeting at FRCOG on Oct. 5. Excellent workshops are offered through FRCOG. Kara will inquire from BOH on who is attending.
- Email from Lee Smith, Esq. re: Don Conlon. Discussed land offer for conservation. *On a motion by Brian DeVriese, and seconded by Robyn Provost-Carlson, the Board voted unanimously to accept the offer of parcel 1, Bray Road, for conservation purposes.* Kara will follow up with K-P Law.
- Email from Bill Hoyerman re: Landfill
- Email from BOH re: 3 Ledges. Select Board will meet with BOH on Oct. 17, 8 pm.
- MTRSD Draft Surplus bid sheet
- Email from Linda Dunlavy re: Census. The response requires 21 hours time. FRCOG will let Heath know if they can assist.
- Email to and from Mark Devylder MA DOT re: bridge on 8A. Mark will come to Heath to review Rt. 8A over West Branch Brook with Mike and Kara in trying to determine if emergency repairs are possible.
- Email response from Tracey Baronas re: School account. Select Board asserts there are no restrictions in the agreement.
- Letter from James Hawkins re: Robert Bushey
- Announcement for meeting Oct. 5, 6-8 pm FRCOG – short term rentals * see Betsy's email
- Letter to Historical Commission confirming expansion of Historic District
- Town Nurse monthly report (September)
- Mass DOT release: Updated Motor Vehicle Inspection Program

Other Separate Documents for review and/or signatures:

- WiredWest MOU Draft Revised. Select Board reviewed. Heath is working with Westfield Gas & Electric on design/engineering and once a make ready cost is formulated, Heath can then decide if affordable. Heath also wants to wait until more information is available and clarification on MLP

vs. Non-MLP operation before considering signing on with WiredWest. Westfield Gas & Electric offers operation services as well.

- Cintas Rental Service Agreement (12 mos.). Will sign when credit is issued for overcharges.
- DEP Sustainability Grant contract. Kara confirming requirements for Swap shed dimensions in order to get points towards grant monies. May take shed at school or purchase new one. Town will receive \$700 annually for shed. *On a motion by Brian DeVriese, and seconded by Robyn Provost-Carlson, the Board voted unanimously to accept \$500 grant.*
- Vacation Request
- New England Fire & Security Agreement for Heath School
- The Beacon October 2017
- Town Coordinator Report. Kara will inquire with Ed Grinnell if anyone from his office is interested in serving as Animal Control Officer.

Other Business:

- **Highway Dept. Matters:** Brian suggests that Mike submit a single application to ConCom listing all planned highway work e.g. culverts, to streamline and avoid project delays.
- **Green Communities Designation:** Select Board reviewed draft memo for Energy Advisory Committee outlining timeframe and tasks to be completed for October, 2018 deadline. Stretch code needs to be approved by voters. EAC shall arrange a meeting with any/all contractors from Heath. Kara shared recent article on this topic in Recorder.
- **Medical Marijuana:** Betsy Kovacs wants BOH, Planning Board, Select Board to meet to discuss the law and concerns that Heath may have. Brian will reach out to Betsy for list of concerns prior to scheduling a meeting.
- **Broadband:** Need to keep project moving. Important for all relevant departments to be on same page (ConCom, Planning Board, etc.)
- **Shared Services:** Sheila and Robyn met with Melinda Herzig. FRCOG is facilitating a conversation between Charlemont and Heath. Reviewed list of questions and level of shared policing. Parties are not comfortable with anything above level 2 (trainings, equipment). Kara will ask Melinda for a clean copy of the Western MA Law Enforcement Mutual Aid Agreement and then will forward to town counsel for review.
- **Animal Control:** Melinda followed up on dog complaint with a verbal warning. A \$100 ticket will be issued if problem persists.
- **Fire Dept. Transition:** Robyn with members of the Heath Fire Dept. to discuss partitioning the position of chief. This would entail re-assigning various duties ranging from technical to administrative. Select Board concerned that responsiveness has diminished. Robyn will meet again with chief to continue conversation regarding transition plan. Colrain may assist during transition.
- **Heath School:** Discussed Buckland's request for furniture, etc. Although a plan for loaning such items is in place, the Board would like to wait till the Transition Team has done further research on re-use of building. At this time, the Board says no to this request.
- **Heath School Use:** Jonathan Diamond has submitted an application for long term use of school. The Board discussed and determined that the request in its form, encumbers the space in a way that prohibits use by other community groups/ residents. Jonathan may re-apply for specific, limited purposes. Select Board signed application and it will be mailed to applicant.
- **All Boards/Committees Meeting:** a draft agenda shall include an overview of shared services; school building transition team and work to date; Open Meeting Law information; update on broadband; board/committee individual reports. Kara will bring draft to next scheduled meeting.
- **Board of Selectmen Schedule:** Will meet Oct. 3, 17, 24; November 7 (Westfield Gas & Electric) 10:30-1:30; Nov. 14 (All Boards/Committees); Nov. 21; Dec. 5, 12 (with Finance Comm. - budget memo); Jan. 2, 16 (budget requests due); 23, 30.
- **Classification Hearing:** 10/17, 7:15 p.m. will confirm with assessors.

Signed documents.

On a motion by Brian DeVriese, and seconded by Robyn Provost-Carlson, the Board voted unanimously to sign treasurer's renewal note for police cruiser in the amount of \$14,322 at 1.44% payable 10/6/18.

Next meeting scheduled October 17, 2017 at 7:00 p.m. at Community Hall.

There being no further business to come before the Board: *On a motion by Brian DeVriese, and seconded by Robyn Provost-Carlson, the Board voted unanimously to adjourn at 9:45 p.m.*

Respectfully presented,

Kara M. Leistyna
Town Coordinator