

**MEETING MINUTES**  
Town of Heath  
**BOARD OF SELECTMEN**  
Sawyer Hall  
November 21, 2017

**Call to Order at 7:03 p.m.** by Sheila Litchfield, Chair with Brian DeVriese, and Kara Leistyna, Town Coordinator present. Apologies for absence: Robyn Provost-Carlson. See sign in sheet for other attendees.

**Reviewed Agenda:** No changes.

In preparation for upcoming meeting, the BOS reviewed draft bylaw prepared by Planning Board re: Temporary Moratorium for Recreational Marijuana Establishments. Discussed funding options to assist with writing bylaw.

**Reviewed Minutes:** *On a motion by Brian DeVriese, and seconded by Sheila Litchfield, the Board voted unanimously to approve the following minutes as presented:*

*10/17/2017 and 10/24/2017*

**Mail/ Email:**

- Email confirming receipt of Efficiency and Regionalization FY18 Grant application
- Email from David Dvore re: WiredWest. Heath would like to wait until the full Board is in attendance to discuss further. Also, to discuss with Ned Wolf, Jan Carr, and Art Schwenger. Will add to agenda for 12/6. Need real make ready numbers. Six towns have signed with WiredWest. They have no role in construction phase. Need Town Counsel review.
- Email from Art Schwenger re: WiredWest
- Email from Bob Viarengo re: Wasiulewski Matter
- Memo from Hilma to Melinda Herzig (2nd request) for dog violation tickets
- Email from Berry Adams re: dog complaint and request for police report
- Email from Sheila responding to Lorena Loubisky re: perennials/shrub for town hall. The BOS prefers heavy mulch under town hall sign rather than plantings. Plants in pots would be fine, too but should not impede the front of the sign to change lettering as needed.
- Proposal from Cushing and Sons via Tim Lively for new pump at Comm. Hall
- Email from Rich Merrill/Eagle Elevator re: estimate for elevator repair Town Hall
- Notice from MassDOT re: submission of payment in amount \$223,508.66
- Email from Mary Holan re: funds to match grant (Parks & Recreation)
- Email from Alyssa Larose re: Update on grant for ASHRAE Level II audit

**Other Separate Documents for review and/or signatures:**

- FY19 Proposed Budget for FCSWMD
- FY17 Audit for FCSWMD for review
- Vacation Request
- Resignation letter
- Treasury and Payroll Warrant
- Draft Temporary Moratorium Bylaw for discussion

**Planning Board:** Discussed draft bylaw. Someone asked if the use of retail sale confuses any wholesale procedure. Looked at summary of what steps towns are encouraged to follow prepared by FRCOG.

Temporary Moratorium needs to come before voters at a STM prior to March 15, 2017. Recreational Retailers may apply as early as April. Prior to drafting bylaw, need to have public meetings for input. All Franklin County towns voted in favor of recreational marijuana. Without a bylaw, retailers would follow statutes set under the Commonwealth. There are model bylaws, with FRCOG's assistance, we can draft our own regulations based on what the normal practice is regionally or throughout State. 20% tax goes to State and the town may impose a 3% tax – which is revenue. Need the temporary moratorium for the town to consider what is needed within the bylaw. Uncertain at this time how voters feel on issue. It may necessitate a need for increased usage of police or bylaw could include that retailer is obligated to provide its own security. Need to reach out to Eric Sumner to discuss when or if this can be addressed at a STM. Then Town Counsel should review draft bylaw. The Planning Board's timeframe is to have a public hearing prior to Christmas and a STM sometime in Jan. or Feb.

**8:00 p.m. Planning Board left meeting.**

**Animal Control Officer:** Melinda Herzig reported that she put the requested information for Hilma in her mailbox. She will take another look to be sure. Melinda also reported that she will send a police report to Mr. Adams via email as per his request. Briefly discussed illegal dumping along Avery Brook Road. This matter is being investigated. Melinda will revisit the BOS on 12/6/17.

**8:18 p.m. Melinda Herzig left meeting.**

**Other Business:**

- Shared Services: Sheila is meeting with Charlemont to discuss a shared police arrangement or 'cooperative.' There are two options for sharing currently in discussion – Having a shared chief but otherwise towns remain independent; or an advisory board comprised of a Select Board member from each town, a lay person from each town who is unaffiliated with dept., and the chief. This advisory board would oversee areas of cooperation as outlined in the draft agreement and to facilitate assistance as needed. Further discussion will take place in future shared services meetings including input from local law officials, and/or ways to professionalize the position of chief. This could be a gain and hopefully serve as a model for shared services going forward.

**Signed documents:**

*On a motion by Brian DeVriese, and seconded by Sheila Litchfield, the Board voted unanimously to sign:*

- Vacation Request
- Resignation letter
- Treasury and Payroll Warrant

**Next meeting scheduled December 6, 2017 at 7 p.m. at Sawyer Hall.**

There being no further business to come before the Board: *On a motion by Brian DeVriese, and seconded by Sheila Litchfield, the Board voted unanimously to adjourn at 8:50 p.m.*

Respectfully presented,

Kara M. Leistyna  
Town Coordinator