

MEETING MINUTES
Town of Heath
BOARD OF SELECTMEN
Sawyer Hall
February 6, 2018

Call to Order at 7:00 p.m. by Sheila Litchfield, Chair with Brian DeVriese, Robyn Provost-Carlson, and Kara Leistyna, Town Coordinator present. See sign in sheet for other attendees.

Reviewed Agenda: No changes.

Reviewed Minutes: *On a motion by Brian DeVriese, and seconded by Robyn Provost-Carlson, the Board voted unanimously to approve the minutes of 1/23/18 and 1/30/18 as amended.*

Board of Health: Betsy Kovacs attended tonight. The Select Board wants to discuss the upcoming retirement of Glen Ayers and whether the Board of Health has any concerns or needs any support during the transition. Betsy shared that she is on the hiring committee for a new health agent. She just attended a meeting at FRCOG and feels positive about the process. Board of Health members will miss Glen but feel confident that the turnover will be smooth. The Board asked why the agent spends so much time on Heath and Charlemont. Betsy responded that it's because both towns have an active Board of Health compared to other towns. Sheila shared that the broadband hub will be erected on 5 Ledges Road (town owned property). The existing building will be demolished. Robyn is working on an estimate for asbestos testing and in touch with Nick Anzuoni on a possible practice burn. Rodents will have to be dealt with if they are present at the site. Betsy said that the Board of Health will send a letter to property owner of 15 Ledges Road. Regarding 3 Ledges Road, Betsy reported that owner is very responsive attending meetings with Board and working with Housing Authority. She has 18 months to comply with septic regulations. A meeting is upcoming March 8: *Vacant and Abandoned Buildings, Options for Town Officials*. It will give concrete steps on how to inventory, assess, and address abandoned and distressed residential buildings. Betsy also shared that she attended today's Cannabis Control Commission public hearing at the FRCOG in Greenfield. She reiterated that the Board of Health endorses the Planning Board's position on a moratorium. Select Board agrees. A hearing is needed and time to put rules and regulations in place. There is revenue potential to consider but Heath needs to devise regulations. Thank you, Betsy.

7:50 p.m. Betsy Kovacs left meeting.

Mail/ Email:

- Alyssa Larose re: quotes for ASHRAE Level II Energy Audits (on flashdrive)
- Notice sent to Melinda Herzig for meeting tonight
- Kathy Inman re: school expenses
- Pat McGahan re: Community Café. Board will meet with group after four week trial.
- Kathy Reynolds re: Hawlemont School (forwarded to BOH)
- FCSWMD re: FY19 Budget
- Robyn Provost-Carlson re: Assessor's vacancy
- Robert Bourke re: Veterans Memorial lighting
- Bill Ennen re: summary notes from January Call
- Art Schwenger re: CEDS Meeting, 2/28
- Art Schwenger re: WiredWest Meeting and info.
- Doug Wilkins re: school use for Democratic Caucus
- Peg Dean re: Community Compact
- DLS re: Excess and Deficiency FC Tech \$502,405

Other Separate Documents for review and/or signatures:

- Beacon February, 2018
- Vacation Day request
- WiredWest documents
- Ashrae Level II RFQ Draft letter. BOS reviewed and made a suggested revision to add to 3c. assessment of energy draw of any electrical equipment for all buildings. Kara will follow up with Alyssa Larose.
- Minutes 1/23 and 1/30
- General fund and Other fund expense report
- Green Communities Preliminary table for Heath
- Letter from Friends of Heath Free Public Library – donation of funds for laptop computer. *On a motion by Brian DeVriese, and seconded by Robyn Provost-Carlson, the Board approved and accepted donation of laptop computer funds from Friends of the Heath Free Public Library.*
- Letter to Selectboards of Hawley and Charlemont
- Application for Use of School – Heath Democratic Caucus. *On a motion by Brian DeVriese, and seconded by Robyn Provost-Carlson, the Selectboard voted unanimously to approve application for use.*
- Bill Schedule to pay for insurance shortfall for Building Maintenance Coordinator. *On a motion by Brian DeVriese, and seconded by Robyn Provost-Carlson, the Board voted unanimously to sign bill schedule in the amount of \$12, 676.50.*

Other Business:

- **School Building Transition:** Brian reported that the group will meet with Mark Zaccheo, a local developer, for suggestions. Also, the group will discuss a solar proposal with Sean Neill.
- **Swap Shed at Transfer Station:** Discussed need for swap shed at transfer station. There are two that are possibilities at the Heath School. Will ask Mike to assess and see if viable and able to move to transfer station site.
- **Assessor Vacancy:** Robyn reminded the Board that there is a need for someone to fill the vacant Board of Assessors' seat. The assessors need to find someone before the first part of March to act on two abatement applications for current board members. Discussed option for the BOS to appoint Alice Wozniak on a temporary basis (through the abatement period) as she has the necessary credentials to serve. Because the Dept. of Local Services created the position of Assistant Assessor as someone *not* serving on the Board, members of the BOS felt it would be confusing to reverse that determination.
- **Flag Pole Illumination:** Bob Bourke offered two options for illumination of flag pole at the Veterans Memorial. The BOS would like to pursue the option of trenching and installing ground mounted light(s) as the NGrid monthly cost is too much.

Signed documents: *On a motion by Brian DeVriese, and seconded by Robyn Provost-Carlson, the Board voted unanimously to sign the following:*

- Vacation Day request
- Letter to Selectboards of Hawley and Charlemont
- Bill Schedule

Next meeting scheduled February 13, 2018 at 7 p.m. at Sawyer Hall.

There being no further business to come before the Board: *On a motion by Brian DeVriese, and seconded by Robyn Provost-Carlson, the Board voted unanimously to adjourn at 9:03 p.m.*

Respectfully presented,

Kara M. Leistyna
Town Coordinator