

**MEETING MINUTES**  
Town of Heath  
**BOARD OF SELECTMEN**  
Sawyer Hall  
July 3, 2018

**Call to Order at 6:01 p.m.** by Brian DeVriese, Chair with Robyn Provost-Carlson and Gloria Fisher present. Also present Tracey Baronas, Town Accountant and Betty Nichols, Tax Collector. Kara Leistyna, Town Coordinator unable to attend. See sign in sheet for other attendees.

**Reviewed Agenda:** Added review of Utilities Assessment letter to the agenda.

**Minutes:** Will be reviewed at a future scheduled meeting.

**6:13 p.m. Ned Wolf, Jan Carr, Ken Gilbert, Finance Committee, join the meeting.**

**6:15 p.m. Tracey Baronas and Finance Committee Meet to Review Year End Transfers:** Tracey presented and reviewed the Transfer Request handout dated July 3, 2018. Tracey provided a description of each requested transfer and answered questions. FinCom approved each of the transfer requests. BOS approved each of the requests.

*A motion was presented by Robyn Provost-Carlson to accept the FY18 Year End Transfers as presented by the Town Accountant; the motion was seconded by Gloria Fisher. The Board voted in favor of the motion.*

Tracey Baronas also presented information about Tropical Storm Irene cost reimbursements. It has come to the attention of the town officials that a handful of surrounding towns have recently received MEMA reimbursements for some of these costs. Heath was not on the list of towns. Tracey reported that she, along with Kara Leistyna, Town Coordinator, have been reaching out to our state representatives for further information and assistance with this issue. It is understood that other towns are also looking for additional reimbursements. The plan is for Tracey to continue to push for additional funds to be released to these towns which did not recently receive reimbursements. Town Coordinator will draft letters to send to legislators.

**6:35 p.m. Tracey Baronas exits the meeting.**

**6:38 p.m.** Discussion began with FinCom and guest, Heather Hathwell, Board of Assessors on the decision as to whether or not the BOS should send out a letter penned by Ned Wolf, on the Town's behalf, to National Grid for information and clarification in regards to the recent drop in assessment by the utility companies. The BoA presented a letter to the BoS explaining their position on this letter and their concerns associated with sending out such a letter at this time. BoA also supplied an optional letter that the BoA felt was acceptable. Heather spoke to both letters. It was reported that the BoA is currently working on the utility issue by preparing a request for information required to determine the actual fair cash valuation of the utility company's property under Mass General Law, Chapter 59, Section 38F. The BoA is also working to obtain proposals from expert appraisers to assist with this issue. It was decided that BoA and FinCom would continue discussions on the proposed letters and report back to BoS at a later date.

**6:40 p.m. Calvin Carr, Planning Board joins the meeting.**

**6:45 p.m. Ken Gilbert exits the meeting.**

**6:50 p.m. Calvin Carr, Planning Board to discuss Marijuana By-laws:** Cal requested that the BoS allow the addition of an article on a STM warrant for Heath to vote to amend the Heath Zoning By-laws by adding a new section 7 for Adult Use Recreational Licensed Marijuana Establishments. The request to allow this warrant addition at STM was presented to the town at ATM by the moderator and was accepted on the floor. BoS will see if an August STM is a possibility.

**7:07 p.m. Jan Carr and Calvin Carr exit the meeting.**

**7:10 p.m.** Discussions began with Betty Nichols, Tax Collector and guest, Heather Hathwell, Board of Assessors in regards to the Community Software Consortium Collector Software Contract. There continues to be a number of questions and inconsistencies in the proposed contract as discussed by all. Heather had prepared a number of questions for review. It was agreed that Robyn would forward copies of the contracts and all of the questions to Heath's legal counsel for review prior to BoS signing this contract.

**7:45 p.m. Betty Nichols exits the meeting.**

### **Other Business:**

**Appointments:** The FRCOG requested that the BOS appoint a member to be the Alternate Rep. to the FRCOG. Gloria Fisher accepted this position.

*On motion from Robyn Provost-Carlson, and seconded by Brian DeVriese, the Board voted unanimously to appoint Gloria Fisher as the Alternate BOS Rep to the FRCOG.*

### **Mail/ Email:**

- Follow-up email on Shared Animal Control Meeting.
- Labor Trafficking Memo.
- Police Chief Advertisement. Suggest July 27 or 30, 2018 for application due date.
- Franklin County Regional Housing & Development Authority eligibility for Block Grant letter. BoS will ask Kara to invite rep. to a BoS meeting for eligibility assistance.

### **Other Separate Documents for review and/or signatures:**

- Snow & Sons Landscaping Mowing Contract.
  - *A motion was presented by Robyn Provost-Carlson to accept the Snow & Sons Landscaping Contract for mowing services for the upcoming fiscal year; the motion was seconded by Gloria Fisher. The Board voted in favor of the motion.*
- LaFogg & Hathaway Culvert Replacement Contract at West Branch Road.
  - *A motion was presented by Gloria Fisher to accept the LaFogg & Hathaway Culvert Replacement contract, pending confirmation from Mike Shattuck that this is Chapter 90 funds use; the motion was seconded by Robyn Provost-Carlson. The Board voted in favor of the motion.*
- Cabot Risk: CHUBB
  - *A motion was presented by Gloria Fisher to accept the Chubb Renewal Update Application for Policy 99065628; the motion was seconded by Robyn Provost-Carlson. The Board voted in favor of the motion.*
- MTCA Congratulations Letter for Hilma Sumner.
- Travel Reimbursement Request Form.
- Danek Excavating - Ledges Road house demolition proposal. (Review only. No action.)

**Signed documents.**

**Next meeting scheduled for July 17, 2018 at 6 p.m.**

*On a motion by Robyn Provost-Carlson, and seconded by Gloria Fisher, the Board voted unanimously to adjourn at 8:10 p.m.*

**Respectfully submitted,**

**Robyn Provost-Carlson  
Secretary**