

MEETING MINUTES

Town of Heath
SELECT BOARD
Sawyer Hall
January 8, 2019

Call to Order at 6:01 p.m. by Brian DeVriese with Robyn Provost-Carlson, Gloria Cronin Fisher, and Kara Leistyna present. See attendance sheet for others present.

Review Agenda: Concern with signage at Brunelle and Sadoga Road intersection. Town resident Jesse Weigand in attendance just out of curiosity to see how things work in Town.

Reviewed Minutes: *On a motion by Gloria Cronin-Fisher and seconded by Robyn Provost-Carlson, the Board voted to approve the minutes of 12/18/18 as amended.*

Mail/ Email:

- Broadband related emails: Robert Bourke, David Dvore, Joe Parda (Hut)
- Charles Baker, Gov. re: Community Compact and related emails
- Sean Cronin re: Community Compact
- Andrea Woods re: interest in Heath School building and related emails
- Hilma Sumner re: Changing Board of Selectmen to Select Board (process)
- Betsy Kovacs re: short-term rental rules/tax
- Doug Mason re: Cannatech interest in Community Host Agreement
- FRRS FY20 assessment
- Charles Baker, Gov. re: Bond Bill and related emails from Sen. Hinds
- Linda Marcotte re: Dog Matter/Posted Signs (cc)
- Town Nurse monthly report
- FRCOG re: DLTA Requests (see hard copy)
- Atty. Jeff Blake re: zoning matter
- Jim Barry re: DOER / Green Community Designation (see hard copy)
- Town Accountant re: Reminders and Info.
- Heath PD re: ACO and monthly report
- DEP re: Small Town Environmental Partnership. Board does not want to participate at this time. No action required.
- Martha Thurber (delivered by Bob Gruen) re: Rural Schools Coalition (see highlights). *On a motion by Gloria Cronin Fisher, and seconded by Robyn Provost-Carlson, the Board voted unanimously to support the efforts of Mass. Rural Schools Coalition to urge legislators to re-write Ch. 70 school funding formula.*
- Nationalgrid re: YOP (Yearly Operational Plan)
- Dave Roberts, Local Inspector re: Community Hall
- Constance Burrington re: Landfill response
- Announcement: Egos and Attitudes workshop, 1/21, 6 pm (RSVP by 1/14)
- Timothy Niejadlik re: MMA 2019 Legislative Package article
- Town Accountant re: mileage rate (IRS). Select Board agrees with IRS rate of .58 cents/mile.

Other Separate Documents for review and/or signatures:

- Town Coordinator report
- Edits to Community Hall Policy
- Animal Control Officer Designation Form
- FRCOG Procurement Assistance agreement for 5 Ledges Road RFP
- Hampshire Power Supply Rates for Municipal Accounts – Feb. 1, 2019

- Letter to Ngrid re: LED replacement street lights
- MMA Conference agenda and other announcements
- The Beacon
- FEMA Risk Mapping, Assessment, and Planning (Risk MAP) Discovery Meeting documents
- 2019 Local Technical Assistance Request Form to complete
- DLS State Owned Land, Tax Recap forms, Levy Limit calculation FY19
- Letter from Gary Singley and related emails
- Dept. of Energy Resources congratulations letter and grant application guidance
- Draft FY20 budget spreadsheet
- FRCOG Wage & Salary Survey 2018

BOS & Finance Committee with Highway Supervisors: Group has reconvened tonight to continue discussion on highway fleet. Decisions were made at the last meeting to proceed to STM. Discussion tonight reiterated need for backhoe. RFP is ready to post but need to discuss financing again because the initial used model is no longer available. Jeff and Mike working out a trade-in value for the current equipment. There is a model available (new) for approximately \$100,000 and is comparable to the currently owned backhoe. Rehashed previous discussions regarding repairs and cost; priorities and whether repairs or replacement are cost effective. Discussed larger/smaller vehicle and reasons to replace. Discussed cost of insurance for individual vehicles. Kara will research. Discussed use of Truck #1 and if retained and used as spare, maintenance costs are believed to be nominal and would reduce wear and tear on a new replacement. “Road Boss”, or “Multi-Purpose” (MPV) vehicle has historically been a second-hand vehicle. Mike and Jeff have researched pricing for both new and used. Gary Singley, who was in attendance, will share some links to vehicle websites that offer used models with Mike and Jeff. Discussed use of plow on the MPV and whether or not it’s necessary. Need to determine any savings by using hired help to drive the Town vehicle vs. hiring someone with their own plow vehicle. Mike shared that it’s a very reduced cost to hire someone to drive rather than someone with their own plow. Pondered replacements/repairs/cost. Robyn emphasized that retaining the Truck #1 is merely a suggestion. Finance Committee asked if two vehicles were needed (MPV and cargo truck), or could all tasks be completed with the one vehicle. Discussed backhoe further and would like a price hold added to bid documentation. Jeff and Mike will rework bid documents and resubmit for posting. Discussed tractor which costs roughly \$46,000 fully equipped. Decided to have STM on 2/12/19. Request for funds for backhoe will be included in upcoming STM warrant in the amount of \$100,000 from Free Cash (Jeff will get updated pricing to Kara for warrant); MPV will be added to STM warrant asking for authorization to borrow or transfer funds should a good priced vehicle present itself before ATM. Specifications agreed upon are ¾ ton, crew cab, no plow, up to \$25,000 from Free Cash. Truck #1 replacement will be addressed at ATM. Thank you, Jeff and Mike.

8:10 p.m. Jeff Johnston and Mike Shattuck left meeting.

Heath School: Request for Information deadline was Dec. 28, 2018. Heath received two responses. One for acquiring the property and the other for lease. Discussed draft RFP (Request for Proposals) prepared by Andrea Woods, Chief Procurement Officer at FRCOG. Discussed with Finance Committee some of the details on RFP. Both Select Board and Finance Committee agreed that sale of the building would be the best option. Everyone was polled on setting minimum price and the majority in attendance suggested \$250,000. *On a motion by Gloria Cronin Fisher, and seconded by Robyn Provost-Carlson, the Board voted unanimously to set the minimum bid price for 18 Jacobs Road at \$250,000.* The RFP is contingent on a two-thirds vote of Town Meeting transferring property from its prior purpose to the purpose of disposition.

9:01 p.m. Finance Committee members left meeting.

Other Business:

- Revisions to Community Hall Use Form: *On a motion by Gloria Cronin Fisher, and seconded by Robyn Provost-Carlson, the Board voted unanimously to approve suggested revisions as presented.*
- Highway Matters: Robyn, Highway Dept. liaison, will meet with Mike Shattuck and report back to Board on 1/15/19 with an update.
- Appointments: *On a motion by Gloria Cronin Fisher and seconded by Robyn Provost-Carlson, the Board voted unanimously to appoint John McDonough to serve as Interim Animal Control Officer until the Regional ACO program begins, and Tom Carlson to serve as Inspector of Animals (Barn Book) with one abstention.*
- Small Town Summit on Rural School Financing, Thursday in Gill: Gloria will attend.

Signed documents.

There being no further business to come before the Board: *On a motion by Gloria Fisher, and seconded by Robyn Provost-Carlson, the Board voted unanimously to adjourn at 9:35 p.m.*

Respectfully presented,

**Kara M. Leistyna
Town Coordinator**