

**Former School Building use committee Meeting July 8, 2019**  
**Meeting commencement at 1:35**

Committee Members: Susan Draxler, Lyra Johnson, Pat McGahan, Pam Porter, Larry Sampson

Community Members: Margaret Freeman, Sue Lively, Tim Lively

Pam asked for a motion to..., It was moved by Lyra Johnson and seconded by Susan Draxler. Unanimous approval.

**Discussion of Minutes and additional group posting locations.**

- Larry Sampson volunteered to put information up on the town website.

**Discussion of application handling and process.**

- Who should take applications in our group
- Possibly Change 15 days to “ 10 days suggested for proper planning but not required”
- Potentially Begin to call it the property “18 Jacobs Rd., the former Heath School”
- Addressing 15 day terms for rentals for future
- Address responsibility for clean-up after events
- Kara Leistyna has offered to create a mailbox at town office for rental forms
- Lyra volunteered to receive rental applications
- Plan to discuss how to handle outdoor use for the future.
- Group agreed to take home the “Rules and Reg..” for any additional thoughts on edit for next weeks meeting.
- Plan to develop a property checklist of standard for rentals. One for each room
- Add information in policy about supervision for minors
- Ask Kara to create an online calendar for building use
- Lyra and Larry will manage online calendar

**Discussion of tasks and organization for volunteers**

- mark work bee on calendar
- create e-list for volunteers with Mary Holan
- Lyra create volunteer paper list for library
- Pat contact Mary handout details
- Proposed work-bee with refreshments for July 20th. 9am-11am
- everyone bring there own tools
- Weeding and gardening

**Report from Tim:**

- Fans in attic are being worked on

**Next meeting will July 18th meeting at 5:30**

**Motion to adjourn at 2:58**

