

School Building Use Committee (SBUC) Meeting Minutes

January 9, 2020

Present: Pam Porter (Chair), Pat McGahan, Lyra Johnson-Fuller, Mary Sumner, Larry Sampson, Robin Jenkins

Also Present: Margret Freeman (left at 5:53pm)

Meeting was **called to order** at 5:35pm

Mary Sumner was appointed as minute taker for this meeting.

Review minutes of December 12, 2019. Minutes approved as amended.

Pam reviewed the committee's membership. Larry is leaving the committee (Thank you for serving!) and Robin Jenkins has joined the committee (Welcome Robin!)

Due to this change in membership Pam thought it would be a good time to review the charge and mission of the SBUC. Reviewed the document from the Select Board (SB) and discussed where we are with each item and goals still to accomplish:

- a calendar listing events in the building has been set up and a process of reviewing and approving applications for use is in place;
- policies governing use are in place;
- maintenance needs were identified and periodic walk throughs are being done to keep up with maintenance needs;
- the school building is being added to energy assessment and grant;
- discussed plans to assist with maintenance projects and committee feels this is a good area to focus help on;
- reviewed current uses in building (events, committee meetings, internet hours)

Discussed how to explore or advertise availability for more use of space. Is it time to get word out? What are the Town needs for space (ie office space and library) After reviewing internet hours SBUC determined that the evening homework hours are not being utilized and will be ended. SBUC will also approach SB to determine how to advertise building for use.

Reviewed the Recorder editorial from January 2, 2020 entitled 'New Uses for Municipal Orphans'. Discussed if we should write a response to that editorial. Pam will draft for committee to review and consider.

Reviewed and discussed requests:

- Victoria Burington 1-19-20 & 2-16-20 bake bread for good neighbors.
Discussed fee. M/S/C to waive fee for those dates.

- Jon Diamond would like to use building on Jan 11 and Feb 29; reviewed his other dates; discussion of dates not used in December. M/S/C to allow Jon to switch from December dates he did not use to new dates requested.
- Request to use building for a wedding and would like food in gym. Reviewed policy and discussed. Motion to allow food in this case. Passed.
- Pam and Lyra are working with Jenny Hamilton of Mohawk Estates Association concerning holding monthly meetings in building.

(Larry left the meeting at 6:57 pm)

- Reviewed web site being down and new web site not having SBUC link/info. Mary will work on seeing how to get SBUC information onto new site.
- Calendar review: all seems to be working. Tim needs to be informed of dates of use.

Age Friendly Communities – will discuss at the Jan 23. Meeting.

Looked at events that are Planned:

January Community Café with Heath Fire Fighters: all is set
 Series on environment: SBUC is collaborating on this series with the Town Library; series will be held in the Community Hall and SBUC will help with food, support, etc.
 Ted Watt would like to plan a talk in spring on salamanders – discuss date at our next meeting.
 Green Communities Update- will discuss at our next meeting.

Work Bee and Furniture: Pam noted there is one classroom full of furniture that is not needed by any of the other schools. Discussed how to dispose of or move/store furniture so that class room space is available for use. Decided we should view and inventory what is there and see if we see a need for it in other spaces in the building to make them more usable. Then we can determine what to dispose of and how to go about doing that. We will view furniture during Jan 23 meeting.

Next meeting is January 23, 2020 at 5:30 pm

Motion to adjourn at 7:06 pm

Attachments: Greenfield Record Editorial, Committee Charge