

School Building Use Committee (SBUC) Meeting Minutes

January 23, 2020

Present: Pam Porter (Chair), Pat McGahan, Lyra Johnson-Fuller, Mary Sumner, Robin Jenkins

Also Present: Margret Freeman

Meeting was **called to order** at 5:33pm

Mary Sumner was appointed as minute taker for this meeting. Mary noted she may need to leave before meeting is over; Lyra will finish taking minutes if needed.

Review minutes of January 9, 2020. Minutes approved as presented.

No public comment.

Reviewed and discussed building use requests:

- Conservation Committee will be meeting every 4th Thursday.
- Democratic Caucus will use the building on March 12th.
- Noted access/password to the online calendar for SBUC members has been updated.
- Reviewed Jon's use of building, Wednesday use has been approved; also noted silks need to be tied up after each use.

Response letter to Greenfield Recorder: reviewed a letter drafted by Pam; made edits. Pam will incorporate changes and send into paper for publishing signing her name as chair of SBUC.

Looked at events that are Planned:

January Community Café with Heath Fire Fighters pancake breakfast: all is set
January 31: Environment night series at the Community Hall: reviewed help needed.

Ted Watt: discussed possible dates of March 16 or 23 and layout of evening for talk on salamanders (poster, siting map, community involvement, tie into a display at Fair). Will discuss further at our next meeting.

Building Maintenance:

- Pam gave an update on roof repair: a skin covering was installed by Pazmino roofing; all went well.
- Green Grant: data on heating, lighting, etc. expenses are being gather and will be submitted.
- Window screens: Tim has received the OK to order screening. Committee looked at a screen to see how to replace the screening. Discussed a work bee

or just do a few each day. Will determine best plan and timing once screening materials and tools are here.

- Cleaning of the school: reviewed when and how work gets done and prioritized; discussed work bee to clean and set up rooms by Town meeting. Will review timing and needs with Tim.

Strategies for increasing use of the building:

- Letter to Recorder will get information on the current increased usage out to a wider community.
- Facilities Committee should have a draft report of their work in February or early March. Noted that we may need to wait for that report to see what uses are recommended.
- Discussed if it is better to advertise school building space for use to see interest that's out there *or* wait to see how to best use space for Town and then advertise. It seems to be a cart before the horse dilemma. SBUC discussed that it would be helpful to know how much wider public interest there is in using this space for the Town to be able to determine how to use building overall in the long term. Pam will discuss our thoughts with the Select Board and ask for permission to start advertising space for use.
- Age Friendly communities- Pam noted that this is a national program and if our Town might want to consider. A "Plan" could help connect multiple organizations in our Town (Parks and Rec, Senior Center, Fair, BoH, etc.) Pam will gauge interest in moving forward from the individuals who went to the FRCOG meeting several weeks back; based on interest she will then check in with Town on moving forward. She will keep the SBUC updated.

The formal meeting was adjourned at 6:30pm and the committee members did a tour of the building to review furniture stored in one classroom and see how other rooms were staged/setup.

Next meeting is February 13, 2020 at 5:30 pm

Respectfully submitted: Mary Sumner