

**TOWN OF HEATH  
APPLICATION FOR MUNICIPAL USE**

Use of the town buildings for municipal purposes is free. Requests are approved on a first come first served basis and availability. Requests should be made by submitting this form to the Heath Building Use Committee as far in advance of the request as possible.

Completed forms can be submitted by (1) dropping off with the Town Coordinator, (2) dropping in the Town Business Box outside the Post Office, (3) mailing to Heath Building Use Committee, Sawyer Hall, 1 East Main St., Heath MA 01346 or (4) Emailing the completed form to Barbara Travers at [brbtravers@gmail.com](mailto:brbtravers@gmail.com). For questions or if there is a need to expedite call Pam Porter at 337-5525.

Today's Date: April 5, 2021

Name: Eileen Lively Phone Number: 337-4742

Town affiliation: Senior Center Co-ordinator

Date and Time Requested: Monday May 6<sup>th</sup> 11am 2pm

One time only  Regularly \_\_\_\_\_ Interval: \_\_\_\_\_

Number of participants expected: 6 Space Requested, check all that apply:

**Community Hall**

Upstairs       Downstairs       Include Kitchen       Kitchen Only

**18 Jacobs Road**

Gym       Kitchen       Cafeteria       Nurses Office  
 Conf Room       Office 1       Admin Office       Room 118  
 Room 119       Room 121       Room 122       Room 124  
 Room 126       Room 130       Atrium

Purpose of use: Brown Bag Lunch

\_\_\_\_\_

Any special custodial or other needs \_\_\_\_\_

\_\_\_\_\_

\*\*\*\*\*

(Committee Use Only)

Approved by \_\_\_\_\_ Date \_\_\_\_\_