**Library Trustees Minutes**

February 15, 2023

**Meeting Called to Order:** 7:02pm

**Present:** Emily Cross, Deb Porter, Kate Barrows

**Approval of Minutes:**

Motion made to approve Jan. 17, 2023; moved by Emily; seconded by Deb; approved

**Financial Report**

* Reviewed the report–purchased label maker, bought book shelves, carpet cleaned
* May not meet with selectboard about 2024 budget–previously scheduled meeting with them was canceled
* Emily moved to accept the Financial report; seconded by Deb; approved

**Director’s Report**

* Circulation numbers lower than December–discussed ways to increase use of the library
* Valentine’s table was used well–discussed other activities that could encourage people to sit and do things and stay longer at the library
* Emily moved to accept the director’s report; seconded by Don; approved

**Library Survey and Strategic Planning**

* Kate shared a few revisions to the version that will go out to the community
* Send to selectboard before sending to the town–just for their information
* Discussed the ways we will spread the news of the launch of the survey
* In mid-March hope to have a joint Trustee and Friend’s tea to discuss the Strategic Plan
* Goal number 60-80,100 would be great!
* Trying to close the survey by end of March
* Would like some clarity moving forward on tasks that each of us is responsible for and what will Chelsea do with us–can she write up a paragraph of what she’s doing and tell us what she is charging for those services

**Other Business that could not be anticipate:**

**Announcement of Grant Awarded**: Heath Library received a Cultural Sector Recovery Grant for organizations in the amount of $6850.00 unrestricted!

* Kate will read carefully how we will report the use of our money and when it must be spent by.
* Need to choose a person to do a logo design and promotional materials and technology

**Next Library Meeting:**

Next Meeting: TBD

Motion to adjourn at 7:45pm

Emily moved to adjourn; seconded by Deb; approved