**Library Trustees Minutes**

June 26, 2023

**Meeting Called to Order:**

**Present:** Emily Cross, Deb Porter, Kate Barrows, Donald Freeman

**Approval of Minutes:**

Motion made to approve June 1, 2023; moved by Emily; seconded by Deb; approved

**Financial Report**

* Needs to add a line to “other funds” for the Mass Cultural Council Grant
* Dipped more into the state grant to pay for some things this year for supplies–split between “Friends”, dog fund, and state grant.
* People have been asking for a book drop here at Jacobs.  Discussed the need to use some funds on that in the near future.  Will approve at next meeting if Kate has found one that works.
* Motion made to accept the Financial report; moved by Don; seconded by Emily; approved

**Director’s Report**

* Money for early ed–will spend on some digital kid friendly cameras
* Has spent last year’s budget–a little more for materials going to be spent.
* Lots of visitors when another program is going on.
* Motion made to accept the Director’s report; moved by Don; seconded by Emily; approved

**Draft Strategic Plan**

* Discussed the draft and made revisions and edits to pass on to Chelsea
* Kate will ask Chelsea for the invoice
* Motion made to accept the Community Input Survey Report and DRAFT Strategic Plan pending 2 minor revisions as discussed ; moved by Emily; seconded by Deb; approved
* Kate would like to write the press release about the draft strategic plan.
* Next Steps–press release (1), share strategic plan at an event (2), finalized strategic plan (3).  Will check on Sept./Oct. dates with Chelsea and everyone else. Make timeline of the Heath Library (Don Purington already has made this for us!)

**Other Business that could not be anticipate:**

* Reorganization of Trustees: Motion made that Don Freeman will be Secretary, Deb Porter will be chair; moved by Emily; seconded by Deb; approved.
* Deb and Kate are working on the Dedication of the Musacchio Children’s Collection section after Wanda–would do this dedication on the same day as our strategic plan review
* Heath Fair Display–summer reading theme is “Find Your Voice!” maybe work this into it.  Or do a timeline of history.  Emily will fill out entry for the library

**Next Library Meeting:**

Next Meeting: July 26, 2023 at 7:00pm

Motion to adjourn at 8:01pm

Don moved to adjourn; seconded by Emily; approved