

NOTICE OF MEETING

MEETING AGENDA
Town of Heath

FACILITIES COMMITTEE

Virtual Meeting
December 2, 2020. 6pm

Call-In Information: Join Zoom Meeting

<https://us02web.zoom.us/j/82656393752>

Meeting ID: 826 5639 3752

Password: N/A

OR: Telephone: 1 646 558 8656 and then Meeting ID

Virtual Conference Meeting Policy: Dial into meeting on time, if possible; Introduce yourself; state if you are recording; put computer/telephone on mute; email comments beforehand.

AGENDA

1. Call Meeting to Order	1 min
2. Identification of Callers	5 min
3. Review Agenda	5 min
4. <u>Brief</u> Introductions of Committee Members	15 min
5. Appointment of Permanent Chair	10 min
6. Appointment of Recording Secretary	10 min
7. Short Term Analysis Discussion – Review of historical facilities information, organizational structure for research and work product, and setting immediate priorities.	30 min
8. Set Regular Meeting Schedule	10 min
9. Schedule Site Visit to Town Facilities	5 min
10. Public Comments	10 min
11. Address Issues not Reasonably Anticipated 48hrs in Advance/Adjourn	5min

The listing of matters is those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

Posted by David Travers, Interim Chair, on 11/27/2020, 11:00 a.m.