

TOWN OF HEATH
BOARD OF HEALTH

Meeting Minutes

May 24, 2017

PRESENT: Betsy Kovacs, Chairperson, Henry Godek, Armand Clavette.

ALSO present: Margo Newton, BoH clerk.

ABSENT: Susan Gruen; Tucker Jenkins.

RECORDER: Margo Newton, Betsy Kovacs.

Meeting called to order at 5:30 pm

1. Review of **Agenda:** added discussion about support for enforcing regulations. ~~ement.~~
2. **Minutes** of May 3, 2017 not yet ready for approval.
3. **Chairman's report:** Attended meeting on aging in place. Useful sharing of information. Learned that information dissemination about programs available needs improvement. Village Network program might be of interest to Heath at some time. Future meetings will address affordable housing for elderly, Village program, and information dissemination. She urged everyone to attend the MAPHCO Annual meeting on June 21 at the Greenfield Country Club for dinner.
4. **BoH Clerk Report:** Margo reported that she mailed temporary occupancy permit applications to list supplied by Mohawk Estates. She is getting applications and approving them. Margo will remind one more person with an Air BnB of the need to get certified. Margo and Betsy, with assistance of BoH members, will inventory unregistered vehicles and temporary occupancy dwellings.
5. **Budget:** no changes.

Old Business:

1. **Town Nurse coordination report:** Susan submitted a written report of her activities related to the Town Nurse and dog licensing and vaccinations: On June 7th the shingles vaccination will be given at no charge thanks to Sheila Litchfield's acquisition of the vaccine.
2. **See Gruen report attached for information on dog licensing.** The board members noted that some of the dogs might no longer reside in Heath. This should be carefully checked.
3. **Hearings for:** Sales of tobacco to minors; BoH Temporary occupancy guidelines word revisions; water testing requirement; septic regulation addition of language.
The Next Board of Health meeting will be held on June 7.
We will have a second Board of Health meeting on June 27.
There will be no BoH meeting on July 5.
July 12 meeting will be held to replace July 5 meeting. Henry will preside.
August 2 meeting will also be our hearing for above items.

4. Enforcing temporary occupancy and unregistered vehicles regulations:

The BoH members decided to ask the BoS at the meeting with the BoS on May 30th, to meet with the BoH, the Building Commissioner, Health Agent to establish a systematic and coordinated enforcement process. The BoH members expressed frustration with the slow, and sometimes lack of follow-up to complaints and application of rules. The BoH members agreed to wait to distribute the letter to the Town residents about enforcement until after these procedures are established.

5. Town buildings are in process of having septic cleaned reported by Margo.
6. 128 Taylor Brook Road: Margo will find a letter regarding porta potty regulations to determine next steps with potential violations for this property.
7. 30 Papoose Drive: Margo and Betsy to review for next BoH meeting.

The meeting was adjourned at 6:50 pm.

Respectfully submitted,

Betsy Kovacs

Chairman