

**TOWN OF HEATH**

**BOARD OF HEALTH**

Meeting Minutes

June 26, 2017

**PRESENT:** Betsy Kovacs, Chairperson, Armand Clavette , Henry Godek, Susan Gruen.

**ALSO present:** Robyn Provost, Board of Selectman, Margo Newton, clerk.

**ABSENT:** Tucker Jenkins.

**Meeting called to order** at 5:30 pm

1. Review of **Agenda** – accepted.
2. M/S/C; **Minutes** of June 7, 2017 accepted as submitted.
3. **Chairperson Report:** Betsy reported about her meeting with Brian DeVries, Board of Selectmen. He met with the Building Commissioner and Bob Dean about BoH concerns about enforcing regulations. They asked that BoH communicate with FRCOG staff with concerns to work them out. Betsy called Building Commissioner to apologize for not calling him first. He asked that we put all requests in writing.  
She recommended that we negotiate with FRCOG staff on deadlines for support actions and monitor if they are being accomplished.  
The BoH members agreed to wait to distribute the letter to residents about enforcing regulations till we are comfortable that we are getting timely support from staff.  
Susan and Betsy will draft an action plan for enforcing the regulations following distribution of the letter to residents.  
The meeting with the BoS on June 27 will be held at 8:00 pm. Purpose is to discuss dilapidated housing.
4. **Board of Health Clerk update:** Margo reported that she will call the one outstanding short term property owner. If no compliance, she will send a certified letter. If no compliance, and property remains on Air bnb listing, a ticket will be issued.  
Margo is completing the listing of unregistered vehicles.  
BoH members voted to request \$100 petty cash for BoH clerk especially for certified letters.  
Betsy will ask town accountant.  
Betsy will draft a letter for Margo to send to property owners of temporary occupancy trailers which have not yet applied for top with a deadline for filing an application.
5. There is a trailer being occupied at 8A North (Sessions). Henry will check with Glen what is happening about enforcing regulations.
6. Betsy reported that there is a trailer across from Sadoga Road on the right going north on 8A North which is also occupied. Margo will check what is happening at that site.

**Old Business:**

1. Nursing report: Susan reported that all is in order.
2. Vaccinations required for town employees and volunteers: Susan will check with Robyn on status.

3. Dog licenses and vaccinations: Susan will draft a letter for BK review to inform BoS that there are many dogs and kennels in town without current licenses. This issue is under the purview of the BoS with the ACO.
4. Susan reported that a town resident was bitten by a dog recently and did not report it. The BoH members agreed to inform the BoS that the issue has come to our attention and that we are concerned that the animal may pose a risk to others as this dog has likely bitten a FedEx delivery person as well. Betsy will write to BoS.
5. 280 8A North: There are people living in a mobile home and trailer in the woods. BoH members will query Ayers about it and determine what action should be taken at the next BoH meeting.
6. #5 Ledges Road: did not sell at auction. No one bid on it. BoH members agreed to ask BoS what they plan to do with it.
7. 8 Swamp Rd: Owner is meeting with Planning Board next week to request variance to permit having four trailers on lot.
8. Whittemore Spring: Margo will speak with Ned about having a sign made since she is having them made for the Community Hall.
9. Lower Food Booth at Heath Fair: Betsy will check with Sheila Litchfield about what is being done to have SafeServ person at the booth.
10. Septic cleaning for Town Hall and Community Hall: Betsy wrote to Tim Lively asking him status of plans. No response yet.
11. 128 Taylor Brook Road: Margo will check on porta potty bylaws.
12. All other items regarding properties on the agenda will be discussed at the next BoH meeting when Ayers is attendance. Betsy reported that she had placed a call on June 26 to Ayers for an update in preparation for the BoH meeting and had not heard back from him.

**New Business:**

1. Board reviewed pumping reports.

Meeting adjourned at 7:45 pm.

Respectfully submitted,

Betsy Kovacs, Chairman