

**TOWN OF HEATH**

**BOARD OF HEALTH**

Meeting Minutes

August 2, 2017

**PRESENT:** Betsy Kovacs, Chairman, Armand Clavette , Henry Godek, Susan Gruen, Tucker Jenkins.

**ALSO present:** Glen Ayers, FRCOG Health Agent

**ABSENT:** Margo Newton, BoH Clerk.

**Meeting called to order** at 5:35 pm

1. Review of **Agenda** – add discussion of #3, #5, #9 Ledges Road and food inspection issue.
2. M/S/C; **Minutes** of July 12, 2017 meeting no yet submitted. Henry agreed to draft them and distribute prior to September meeting.
3. **Chairperson Report:** Betsy reported that she and Henry met with Glen Ayers to discuss how to most effectively meet BoH objectives. They recommended and the BoH members agreed that they will set priorities for the items on the agenda to spread the workload over a longer time-period. Summer is an especially heavy workload for the Health Agent and some of our issues can be dealt with in the later Fall and Winter. The members voted unanimously for these top priorities: Ledges Road properties, Town septic, dumpster on 8AN, 145 Avery Brook, and unregistered vehicles are top issues.

The members agreed to have a six-months evaluation of our Clerk's work.

Betsy reported that she attended the CSPH Oversight Board meeting. The annual meeting will be held on October 26 in Shelburne Falls. All are welcome.

There will be a Hawlemont Flu Clinic and EDS exercise on September 30 from 9-11 am. All are encouraged to participate in the exercise.

There will be a ServSafe class held on October 27 at a big discount.

There are various other trainings being held by FRCOG which will be distributed by e-mail. All are encouraged to attend.

4. **Health Agent Update:** Glen reported that he invited owner of #3 Ledges to the BoH meeting. She works on Wednesday evenings and offered to come immediately when she returned from work at 8:15 pm. Alternatively, she offered to meet with BoH on her days off which are Mon Tues. She has worked with the Housing Authority in the past. Glen will determine the history of that interaction and if funds are available for assistance.

There may be funds available to do a Brownfields Phase I Assessment of #3. This would give us a compilation of data in one document and would help us with disposition of the

property. The Board members voted to have Betsy check with Jessica if funds are still available. We will then recommend to the BoS to request the assessment.

Henry and Susan volunteered to meet with #3 owner and Glen on Aug 21<sup>st</sup> at 10 am. Glen will coordinate the meeting.

#5 Ledges: the members agreed to offer assistance to the BoS for demolishing #5 Ledges as we share the priority of dealing with abandoned and distressed properties.

#9 Ledges: Glen will ask the owner what his plans are and report back at the next BoH meeting.

Town septic: Glen is in touch with Tim Lively to coordinate dates for cleaning the system. Glen will be present to offer advice.

DLTA: Mary of FRCOG will work on distressed and dilapidated properties planning starting in the Fall.

5. **Budget:** The members agreed to table the invoice from Code Red. Armand will get background on the issue so the members can vote on it at the September meeting. The members voted to pay the FRCOG Health Agent fee.
6. **Board of Health Clerk update:** No report.

#### **Old Business:**

1. 85 Branch Hill Road: the members agreed to have a letter for a temporary occupancy trailer sent to the owner.
2. 143 Avery Brook Road: the owner requested a certified Title V so that he can get a certificate of occupancy. Glen got the necessary signatures.
3. 145 Avery Brook Road: Glen is working with the septic installer to bring the system into compliance.

**HEARING:** opened at 6:30- pm

Closed at 7:00 pm

No one appeared.

4. The Board members voted to adopt the following:
  - a. Tobacco sales to minors regulations
  - b. Revised well regulations
  - c. Revised temporary occupancy BoH regulations
  - d. Revised septic regulations
5. Nurses Report: none.
6. The members voted to recommend to the BoS to request an ACO from FRCOG which could be shared among several towns. Margo to write the letter.

7. 280 8AN: Glen will ask the Building Inspector to ensure that the dumpster can accommodate all the debris from the demolition.
8. 42 Papoose Drive: Glen will work on it.
9. 38 Bray Road: Glen will request a meeting with the owners to discuss regulations and bylaws compliance.
10. 8 Swamp: the owner will meet with the Zoning Appeals Board on August 11<sup>th</sup>.
11. 128 Taylor Brook Road: Porta Potty – Armand asked for a copy of the regulations which he will give to the owner.
12. Whittemore Spring sign: Tucker said he will meet with Ned Wolfe no later than Friday, Aug 4.
13. Lower Food Booth: Betsy will call Justin Lively, Chair of the BoS and Charlie Cornish who is in charge of Upper Food Booth what is being done to ensure compliance at Lower Food Booth.
14. Betsy will check if the one remaining short term rental listing has been removed.

**New Business:**

1. Smith Smokey Back Yard: The members voted not to issue a permit for serving food at the Heath Fair. The application had erroneous information on it. Betsy will inform Justin and the person in charge of the midway.
2. Farmer's Market Policy: The members voted to rescind the Farmer's Market policy.
3. The members reviewed the pumping reports.
4. Armand requested a list of temporary occupancy permit applications.

Meeting adjourned at 7:45 pm.

Respectfully submitted,

Betsy Kovacs, Chairman