

**TOWN OF HEATH  
BOARD OF HEALTH**  
Meeting Minutes  
January 3, 2018

**PRESENT:** Betsy Kovacs (Chair), Henry Godek, Susan Gruen, Tucker Jenkins

**ALSO PRESENT:** Mary Sumner BoH Clerk, Glen Ayers FRCOG Agent, Cheryl Woodard-owner #3 Ledges

**ABSENT:** Armand Clavette

**Meeting called to order** at 5:33 pm

1. Review of **Agenda** – Under New Business added discussing activation of Emergency Center.
2. M/S/C; **Minutes** of December 6, 2017 meeting accepted as revised: Old Business -3, Change “abandoned vehicles” to “unregistered vehicles”.
3. **Chairperson Report:** Betsy reported on the Cooperative Health Service Oversight Board meeting. Two points of interest she noted were: a new pneumonia vaccine available to persons 60 yrs of age; and advocating for more Lyme disease support. Betsy or Glen will forward sample letter of support for legislation on Lyme to BoH members so it can be discussed at February BoH meeting. Members can send the letter personally and/or we can send it as a BoH. Also, there is a CPHS meeting on Jan. 19; M/S/C that Mary Sumner can attend and vote at that meeting if needed as the alternate rep for Heath. Glen and Betsy noted that the posting for a new Health agent is up on the web site.
4. **Board of Health Clerk update:** Mary reported that she has been working with Margo. They will start work on Temporary Occupancy dwellings/permits this month.

**Old Business:**

1. **Nursing issues and nurse’s report:** Susan had an update from Claire on homebound residents and winter weather concerns. Susan will work with Mary to make sure the annual review of Claire which Susan did last Fall is on file with Town Coordinator. Claire’s monthly report was shared.
2. **#3 Ledges Road Update:** Housing Authority is still gathering data needed; BoH received a Brownfields report from Tighe and Bond, Betsy and Susan will review. Cheryl Woodard joined the meeting at 6:30pm. Cheryl said she is still working on the financial paperwork and hopes to have it all submitted next week. She needs a letter from the Town stating her property value and taxes due and payment history. It was noted that the home is still not insured.
3. **Dilapidated properties/unregistered vehicles:** a list of all town roads has been divided among BoH; members will finish taking an inventory by February meeting.
4. **Grandfathering policy for pre-existing, non-conforming lots:** Due to the holidays no progress was made on this. Mary, Armand, Henry and Glen will work by e-mail on drafting a plan for consideration by the BoH.

5. **38 Bray Road:** Betsy recused herself and Henry chaired the meeting. The owners were invited by certified letter to tonight's meeting for 6:00 pm, however, they didn't show. Mary will forward contact information to Glen and he will visit property to do an informal site visit and education about the issues.
6. **Update on Health Agent enforcement issues:**
  - a. 280 8A North – Glen still need to visit
  - b. 140 8A N- clean-up is to the point of needing a backhoe to finish. M/S/C for Mary and Glen to draft a letter to owners stating it is a code violation. Discussed demolition and clean -up of existing house was a condition of the new building permit. Glen will follow up with Jim Hawkins as well.
  - c. 8 Swamp Road - discussed owner having an appeal in with ZBA which will be heard at a meeting in June when owner returns to Heath. BoH members agreed that we still need to enforce and instructed Betsy to send a letter warning that a fee will be assessed if rules not adhered to within specified time-frame.
  - d. 148 Taylor Brook Road - Is someone living there full time? Glen still needs to follow up.
  - e. 128 Taylor Brook Road - Mary to draft a letter stating we need documentation of port-a-potty being cleaned.
  - f. 16 Waterfall Drive/160 Colrain Stage Road- Glen to visit/follow up.
  - g. 123 8A N- someone is living there full-time; there is a septic design on file. Glen will contact for further information.
  - h. Apache Drive- Glen still needs to visit.
  - i. 16 Ledges Road - cannot find a record of a complaint. Betsy will research further and attempt to reach owner of Creamery.
  - j. 11 Ledges- Glen reported that the owner (Danek) confirmed by e-mail that they will start the demolition process after Christmas. Concern over rodent issue being created in Town Center upon demolition. Betsy, Mary and Glen will write a letter to ask for extermination PRIOR to demolition and also to mention concern for the spring wells located in area.
  - k. Glen said he will devote one or two days to make site visits to properties in Heath which require his review.
7. **No-smoking regulation:** Both Betsy and Glen had distributed copies of a No-Smoking Policy. We will work further with the Tobacco Partnership to have the current wording to include all types of smoking and also Mary will get proper signage for Town properties.
8. **Sales of tobacco to minors:** we have searched all over for the regulations which were passed following a hearing. Since we cannot find that document, we will create a new one and repeat the procedures for adoption. Henry agreed to fill in the specifics in the draft regulation for review and approval at the next BoH meeting.

#### **New Business:**

Discussed the possible need to operationalize the Emergency Shelter in the Community Hall with the January 4<sup>th</sup> 'Bomb' snow storm predicted. Coordinated who was available and where our supplies to activate shelter are. Henry and Susan are backup to Betsy for managing operationalizing the Emergency Center when is it activated.

Next BoH meeting: February 7, 2018.

Meeting Adjourned at 7:34 pm  
Submitted by Mary Sumner, BoH Clerk