

**TOWN OF HEATH
BOARD OF HEALTH**
Meeting Minutes
March 21, 2018

PRESENT: Betsy Kovacs (Chair), Henry Godek, Susan Gruen, Armand Clavette

ALSO PRESENT: Mary Sumner BoH Clerk, Heather Sessions and Christine Sessions – owners 38 Bray, Cheryl Woodard-owner #3 Ledges

ABSENT: Tucker Jenkins, Glen Ayres FRCOG

Meeting called to order at 5:32 pm

1. Review of **Agenda**
2. **M/S/C Minutes** of January 3, 2018 meeting accepted as revised: Old Business: 6.b remove the word 'Second' to have sentence say ".....draft a letter to owners ...".
3. **Chairperson Report:** Betsy noted several upcoming meetings the BoH should try to attend:
 - March 27, 2018 – Town of Heath Special Town Meeting with a Temporary Moratorium on Recreational Marijuana Establishments article;
 - March 27, 2018 MABH Webinar on Medical and Recreational Marijuana
 - April 7, 2018 MABH meeting at the Blue Bonnet in Northampton
4. **Heath Agent Update:** (Glen's retirement) Betsy is on the selection committee; she reported that they will review applications the week of March 26. They hope to find one strong candidate or divide the job between two candidates. Glen is remaining available to help train new person.
At our next BoH meeting we will make a list of items we would like to finish working on with Glen before he retires.
5. **Board of Health Clerk update:** Mary gave a brief update on the Air BnBs. Karen Brooks was issued a permit. BoH members advised her to follow up further with Branch Hill location.
6. **Budget:** Mary reported current balances of BoH line items is within budget.

Old Business:

1. **Nursing issues and nurse's report:** Susan gave an update from Claire's monthly report.
2. **38 Bray Road:** At 5:55pm Heather and Christine Sessions joined the meeting to discuss the unregistered vehicles and trailers located on their property. Betsy recused herself and Henry chaired the meeting. Henry briefly explained the BoH's concern over the number of unregistered vehicles and trailers located on their property and summarized the Bylaws governing this. They expressed no real knowledge of the limitations and the Historic District limitations; several of the vehicles/trailers belong to friends or family. They expressed concern over being able to do anything during the winter and also shared that the past year had been a difficult for their family. The BoH asked them to come up with a plan for the removal of

the unregistered vehicles and trailers and that they submit this to the BoH by May 2018. Mary will follow up with a letter and also include copies of the Zoning Bylaws and General Bylaws for their information. (Previous letters have been sent on Dec. 27, 2017; March 3, 2018; March 14, 2018) They left the meeting at 6:15pm

3. **#3 Ledges Road Update:** Cheryl Woodard joined the meeting at 6:15pm. Jennifer at the Housing Authority tells Cheryl that things are still progressing. Cheryl is working to insure the house. Jennifer is helping her through that process. Cheryl is submitting more paper work this week, weather permitting. Betsy reminded that we are eight months into the two-year window on the Title V so time is important. Cheryl left the meeting at 6:27 pm.
BoH discussed the Phase I Brownfields report on 3 Ledges. Phase I is a summary of all the documents BoH has concerning 3 Ledges. Report recommends conducting Phase II, but the Selectmen do not want to do a Phase II report.
Discussed the lack of information on or a building permit for the shed area that is the current bathroom. BoH believes it was converted before Cheryl owned property.
4. Members of the Selectboard, Sheila Litchfield and Robyn Provost, members of the Planning Board, Cal Carr and Bill Gran, and a member of the Zoning Board of Appeals, Bob Gruen, joined the meeting between 6:35 and 7:00. When all were present the Joint Boards meeting began.
Betsy reviewed the proposed agenda; reviewed summary of time line and events leading to tonight's meeting; reviewed circumstances surrounding the BoH decision to send letter to 8 Swamp Road.

Discussed the need for better communication between all boards.

Discussed reviewing what each Board's jobs are and how to enforce regulations.

Discussed the role of the Zoning Board of Appeals regarding 8 Swamp issue.

Discussed how we get information about regulations out to Towns people: does everyone in Town know of regulations? How to give reasonable time lines and limits for 'violators'.

Discussed ways for Boards to learn their jobs: FRGCOG classes and forums.

Discussed how to move forward on the 8 Swamp issue. M/S/C that the BoH will wait to hear from the ZBA after their June 4, 2018 meeting to take any further action on the 8 Swamp Road issue. BoH will write to 8 Swamp Road owner to let them know.

BoH thanked everyone for coming and participating in discussion. Other Boards left meeting.

BoH meeting resumed 8:10pm

Betsy gave a brief update from Glen on:

- a. 280 8A North – Betsy has the information and will give it to Glen with owner contact information so he can contact them. The property title is in a confused state.
- b. 5 Ledges- shingles are being sent out for asbestos testing.

Since the next regularly scheduled BoH meeting is in two weeks the remaining items will be tabled till that meeting. M/S/C to adjourn meeting.

Next BoH meeting: April 4, 2018.

Meeting Adjourned at 8:29 pm

Submitted by Mary Sumner, BoH Clerk