

**Town of Heath
Board of Health
Meeting Minutes
October 1, 2018**

PRESENT: Betsy Kovacs, Susan Gruen, Armand Clavette, Henry Godek

ALSO PRESENT: Mary Sumner BoH Clerk, Andrea Crete FRCOG Health Director

Chairman: Betsy Kovacs

Meeting was **called to order** at 3:35 pm.

1. **Reviewed agenda:** to 'Old Business' added smoking at Fair; to 'New Business' added meeting time, and abandoned housing program.
2. M/S/C to accept September 13, 2018 **minutes** correcting typo under old business-38 Bray: changed thy to they.
3. **Chairman's Report:** Betsy reported on the FRCOG Oversight Committee meeting she attended and noted proposed updates to private well testing and connecting well testing to Title V tests. Reviewed the upcoming Emergency Dispensing Site (EDS) Drill.
4. Mary noted she is working on reviewing and filing Title V's into correct property files.
5. **Budget:** All is in order.

OLD BUSINESS:

- **Nominations for BoH:** Still looking for a member. More names to research.
- Reviewed the **Nurses report**. Noted Dr. Miller is retiring in December so Claire Rabbitt, Town Nurse, is beginning to look for a new doctor to oversee our program.
- **Heath Agent Enforcement Issues:**

1. 38 Bray Road: Betsy recused herself and Henry chaired. Reviewed issues. Reviewed and edited a draft letter to owners concerning unregistered vehicles and trailers and the need to remove them. Mary will send to owners, and cc BoS.

2. 434 Route 8A: Andrea spoke to the owners who live across the street. They are mowing/maintaining the yard for now with hopes of working on house next summer. BoH will check in with them in the spring to ensure that the property will be taken care of.

- **594 Route 8A:** Waiting for Jim Hawkins to give update. He gave owners until September 24, 2018 to respond to his letter. Betsy will contact Jim.

- **444 Route 8A:** Discussed possibility that church will fund final clean up. Jim Hawkins sent owners a letter as he received a complaint about debris. He gave them until January 1, 2019 to remove all debris. Betsy will follow up with Jim and Church rep.

- **3 Ledges:** Betsy reported that she is in communication with Brian McHugh of the Housing Authority and the property owner. The loan may not be approved. Betsy will get update from HA and owner.

- **5 Ledges (Town owned property):** BoS still perusing demolition quotes. No new update. The demolition is a Building Inspector issue. Betsy will stay in touch with Jim for update.

- **15 Ledges:** Mary contacted owner through e-mail and he said the debris cleanup will be done. If it is not removed one week before the next BoH meeting, Mary will ask him to attend meeting for discussion.

- **52 Avery Brook Road:** Discussed status. Mary has sent owner a letter offering for the BoH to write letter in support and asking to keep Board updated. Have not heard back.

- **8 Swamp Road:** Mary sent responses to owners' information requests. The remaining issues are Planning Board and Building Inspector matters.

- **612 Route 8A:** Mary noted the owner had called to discuss the letter received from BoH about camper occupancy. BoH also received a letter from owner of property asking to appeal the BoH decision giving a deadline of November 1, 2018 for the trailer to be vacated. Discussed. Reviewed amenities available for camper occupant; reviewed and discussed Zoning Bylaw, TOP regulation, and Housing code. BoH will research housing options for occupant of trailer. Mary to coordinate a hearing date for occupant and property owner. Trailer is owned by occupant.

- **148 Taylor Brook Road:** Failed septic. Repair process is still moving forward.

- **4 Apache (Mohawk Estates lot 6):** Failed septic. Mary sent owners a letter on 9/4/18 to advise owner about process and contact information on local engineers. No response yet. The BoH received a complaint about the condition of the yard: trash, trailers, appliances. Both Armand and Susan went on separate days and saw no trash just lots of junk. Semi-trailer complaint was sent to Building Inspector. Mary will send complainant a letter to update.

- **71 Sadoga Road:** Reviewed and discussed. Mary will send pictures of the semi-tractor trailer violation to Building Inspector. BoH will refer the unregistered vehicles the BoS, Planning Board and Police Dept. A TOP application will be sent to owners for camper.

- **Dog poop baggies:** Dispenser arrived. Mary will work on installing.

- **25 West Branch Road:** Reviewed history. Betsy has been in touch with Building inspector for updates. TOP is issued with Nov.1 termination. Susan and Mary will draft a letter to send on October 25 to remind owner/occupants of end of occupancy date.

- **Enforcement of Town Bylaws regarding unregistered vehicles:** Discussed what still needs to be done and enforcement. Need to finish survey of roads. Mary will send out list of roads still to do. BoH will send a list of properties that are in question to BoS, Planning Board and police dept asking them to bring properties into compliance.

At the upcoming meeting of the Planning Board, Select Board, and BoH we will discuss enforcement further. Discussion will conclude which entity is responsible for enforcing which rules, bylaws, and regulations. Betsy recommended to the BoH members that the Planning Board remove the BoH from responsibility for enforcing unregistered vehicles. BoH members agreed. This will be raised at the joint boards meeting.

M/S/C to make a recommendation at the All Boards meeting to remove the Board of Health from the enforcement of unregistered vehicles, (it was noted that a date for this meeting still needs to be set.)

- **Form letters** were reviewed and edited. Mary will type up changes and distribute; we will work on at next meeting.

- **Smoking at the Fair:** Reviewed email response from Jessica vanSteensburg, chairman of the Ag Society. Betsy will answer Jessica's questions and concerns. Smoking was seen in several places on the fairgrounds during the Fair, most notably in front of the First Aid booth and around the periphery of the grounds. Mary will order more No Smoking signs.

New Business:

- **128 Taylor Brook Road:** A concern had been brought to the BoH that the owner wants to have this address be their permanent residence. James Hawkins determined it is not a structure for permanent residency. Betsy will follow up with property owner and concerned party to make sure they are not using it or designating it as a year-round property.

- **181 South Road:** New septic at renovated house. Reviewed application for a Local Upgrade reducing the offset to groundwater from 4" to 3". M/S/C to approve.

- A **Home Repair Grant** was received through the Senior Center. Basic details were reviewed. There will be a meeting to present more information in the near future that a representative from the BoH should attend. No date set.

- **Abandoned Houses Tool Kit:** This will be kept on the agenda for when we feel as a Board that we can start working on this. Betsy would like to briefly discuss this at the Joint Boards meeting as this project will require multiple boards' inputs.

- Reviewed and approved **applications** for: Matt Lively- septic installer permit; 25 Moduc Street: repair septic tank.

Next BoH Meeting: Discussed meeting times; noted we need to meet at a time when citizens can attend, but that also works for our schedules. The next meeting tentatively set for Thursday, November 1, 2018 beginning at 4:00 pm. *** NOTE THAT WE WILL MEET AT 6:00PM****

Future BoH meetings will take place on the second Wednesday of the month, beginning at 4:00pm.

Meeting Adjourned at 6:10 pm

Submitted by Mary Sumner, BoH Clerk