

**Town of Heath - Board of Health
Meeting Minutes
January 9, 2019**

PRESENT: Betsy Kovacs, Susan Gruen, Armand Clavette, John Palmer.

Henry Godek, BoH member, was on speaker phone for the meeting.

ALSO PRESENT: Mary Sumner- BoH Clerk, Andrea Crete-FRCOG Health Director

Presiding: Betsy Kovacs, Chairman

Meeting was **called to order** at 4:12 pm.

- 1. Reviewed agenda:** Added 166 Hosmer Road-refrigerator concern under old business. Added 38 Bray Road to Ongoing/Suspended; added Radon testing/concerns under New Business. Betsy noted we have a few people coming tonight so we will suspend the agenda as needed to discuss items as they arise.
- 2. M/S/C to accept December 12, 2018 minutes** clarifying the agenda correction “old business- changed ‘5:00 update’ from 5 ledges to 15 Ledges” to “old business- removed ‘5:00 update’ from 5 ledges.
- 3. Chairman’s Report:** Betsy met with Shelia Litchfield and Tim Lively (Emergency Management Director) to discuss Emergency Operations and setting up an Emergency Headquarters. On March 11, 2019 from 6:00-8:00 pm there will be a meeting of all potential players (BoS, highway, nurse, fire, police, etc.) and all BoH members are asked to be there. At the February BoH meeting, Tim Lively will train BoH members by reviewing the available equipment for setting up and administering an emergency relief site at the Community Hall. Briefly discussed the ‘File of Life’ handout BoH has provided in past for residents and the possible need to buy more. Also noted that all BoH members must take ICS (**Incident Command System**) training. Betsy also noted FRCOG budget will increase and we will reflect that in our FY20 budget request. There are now nine towns involved in the public health program and three more towns that utilize the public nurse option.
- 4. Clerk report:** Mary noted that she will begin TOP renewal for those camper/trailers due to renew in 2019. Brief discussion of possible changes which could be proposed by a meeting of the Planning Board, Board of Health, Board of Selectmen and Mohawk Estates. Changes we make now will create confusion as we haven’t had any formal discussions with other boards. Reviewed fee and determined it is reasonable at this time. M/S/C to keep TOP system as is until BoH and BoS determine how to move forward.
- 5. Budget:** Mary gave a brief report on line item balances, and all is in order. Mary and Betsy will fill out FY20 budget worksheet noting FRCOG increase, but leaving all other item the same.

Suspended agenda to move to New Business.

NEW BUSINESS:

1. **Porta Potty:** Reviewed the concern/complaint received by BoS and forwarded to BoH regarding the presence of a portapoty at Mohawk Estates for skating party/event, and concern that residents are staying overnight and using portapoty. Brief discussion of issues. Reviewed portapoty policy and application. Discussion on how to make policy and application clearer. Susan will edit existing policy for BoH review at next meeting.
Jenny Hamilton, president of the Mohawk Estates Association joined the meeting at 4:50 pm. Jen reviewed the need for a portapoty for workers doing bathroom renovation at the bathhouse. While portapoty is there, the Association thought it would be a time they could also hold a skating party on the lake. Reviewed the application ME has submitted for a portapoty permit. Brief discussion. M/S/C to issue permit for one month during bathroom renovation for workers and for two skating parties.
Betsy mentioned meeting of Planning Board and Board of Health members and asked Jen about ME interest in such a meeting to discuss overlap of Town and ME policies. Jen expressed she is very interested in participating in this meeting. She briefly shared several issues she feels we need to discuss including the TOP. This led to a brief discussion of concerns regarding inspections of private property, number of campers allowed, and health enforcement issues/complaints. Betsy noted that this brief discussion was very informative and stresses the need to have the boards meeting. Betsy will work further on arranging this meeting. Thanked Jen for coming. Jen left the meeting at 5:22pm.

Returned to agenda, starting with Old Business.

OLD BUSINESS:

1. Reviewed the **Nurses report**, no issues noted. Susan has been working with the fire chief on CPR training for citizens. She would like to get a few more people to sign up before organizing a class. Susan is also working with Eileen Lively to update the handout on elder services available in Town.
2. **Heath Director Enforcement Issues:**
Andrea reported the Title V on 3 Flagg Hill Road failed. The house is empty and currently for sale.
Inspections of **Food Permits** are done, and both passed. She will inspect BnB's and Air BnB's in Spring when they are open.
Andrea briefly discussed changes in the well testing regulations. She will get a copy of new regs. to BoH for review. Biggest change is the deletion of well testing required at time of title V. Also, she added definitions and a list of testing labs. BoH will review and discuss at February meeting.
3. **3 Ledges:** Betsy gave update. Housing Authority is waiting for Spring to delineate the wetlands before a perc test can be done. Susan mentioned she thought the wetlands were delineated several years ago in a previous report. Mary will find the file and review notes. At 5:47 Cheryl Woodard joined the meeting for a brief discussion of next steps on 3 Ledges. BoH reviewed the

need to be diligent on scheduling wetlands review and perc as soon as possible as the two-year window for repair ends in August 2019. Cheryl left meeting at 5:55pm.

4. **5 Ledges (Town-owned property):** Susan noted a request for bid for demolition was published in the paper. In light of the bid request, the BoH M/S/C to not send letter or meet with BoS at this time requesting site be demolished.
5. **15 Ledges (Danek property):** Mary has been in touch with Tom Danek, property owner, who asked for clarification of what remaining debris the board was concerned about. Mary sent photos taken in October. Danek noted the two remaining structures were not included in the demolition permit and there are no plans to demolish for time being.
Brief discussion. Noted there is also household trash and debris pushed into woods. Betsy will write a letter to Danek expressing the Board's concerns and stating that the BoH and Andrea will meet with him in April, when the snow is gone, to walk property to review issues that need to be addressed. M/S/C.
6. Noted that BoH needs to follow up on FEMA trailer located at **16 Ledges Road**. Owners were to contact Planning Board about camper in Historic District. Betsy said she would ask Planning Board chairman if 16 Ledges owners have been in touch with him.
7. **7 Flagg Hill Extension:** Reviewed issue: BoH received an e-mail complaint about the condition of this property with junk and electronics in yard and by roadside. Mary has been in touch with the owner who can make our February BoH meeting to discuss the issues.
8. **166 Hosmer Road-refrigerator concern:** Betsy sent a letter to owner. No response yet.
9. Mary compiled a list of all properties thought to be in violation for **unregistered vehicles and trailers** for BoH review. Betsy and Mary noted there were still four or five roads to view that may need to be added to list. Reviewed list and discussed next step. Betsy will write a letter to BoS expressing BoH position on enforcement (Police should enforce since this is not a public health issue) and forward list to them for them to enforce removal of abandoned vehicles and trailers.
10. **Green Burial:** Betsy reviewed the request the BoH received to remove the requirement/need for an impermeable shroud and the data she found supporting impermeable shroud not necessary. Betsy has met with Claire Rabbit chairman of the Cemetery Commission. The Cemetery commission is meeting soon to discuss. BoH hopes to have the revision on the ATM in May.
11. Mentioned again contacting Cal Carr to **revise the bylaws** to remove BoH from enforcement of non BoH issues, specifically number of campers on a lot. Betsy will contact Cal.
12. **On-Going or Suspended Issues:**
 - a. **38 Bray Road:** Betsy recused herself and Susan chaired. Hawkins had been asked for an update on enforcement of trailers in Historic District. He reported his inspector viewed property and noted only a horse trailer by road. BoH followed up noting he needs to look at other trailers seen in back of horse trailers. Mary will send Hawkins photos from the complaints BoH has received. Susan has other photos that she will follow up with Hawkins on. Unregistered vehicles on this property are on the roads list to BoS.
 - b. **444 Route 8A:** January 1, 2019 deadline. Noted there is a dumpster in yard. Andrea will follow up with Hawkins on his Jan. 1 deadline for completion of removal of debris and dumpster.

- c. **434 Route 8A:** BoH will check in with them in the Spring.
- d. **52 Avery Brook:** Property has been listed for sale. Betsy wrote to realtor to make sure she is aware of final cleanup needed. She confirmed that she knows of the requirement.
- e. **148 Taylor Brook Road:** Failed septic; repair process is still moving forward. No plans yet.
- f. **612 Route 8A:** Review in October
- g. **181 South Road:** New septic installed, all set!!!!
- h. **Abandoned Houses Tool Kit:** This will be kept on the agenda for when we feel as a Board that we can start working on this.
- i. **71 Sodoga:** Mary noted the camper trailer seems to be gone. Hawkins is following up on semitrailer violation; unregistered vehicles are noted on BoS list.

New Business:

- 2. **Radon testing:** Barbara Gordon, who is purchasing property on Avery Brook Road, had a high radon test result in the drinking water sample. She expressed concern to Susan and was wondering about BoH policy on radon. Andrea noted there are no BoH Regs on radon. When your well or home tests high for radon it is advisable for the owner to work with a radon remediation company to alleviate exposure.
- 3. Betsy reviewed the discussions she had with Andrea and Cal Carr regarding the definition for campgrounds and whether or not Mohawk Estates falls under that definition. These questions arose as part of the portapoty complaint/concern discussed earlier. Cal Carr, chairman of the Planning Board asked his Board members to give their opinions about the issue. The members believe that ME does not fall under the campground definition because every lot is privately owned. Andrea will discuss with Hawkins to verify this from the Building Inspector point of view as well.
- 4. State Farm Road septic and well question: Mary will connect owner to Andrea for assistance.

Next BoH Meeting: The next meeting was set for Wednesday, February 13th, 2019 beginning at 4:00 pm.

Meeting Adjourned at 6:29 pm

Submitted by Mary Sumner, BoH Clerk