

**Town of Heath - Board of Health
Meeting Minutes
July 10, 2019**

PRESENT: Betsy Kovacs - Chair, Armand Clavette, Henry Godek, John Palmer, Susan Gruen

ALSO PRESENT: Andrea Crete- FRCOG Health Director; Mary Sumner- BoH Clerk

Meeting was **called to order** at 4:03 pm.

Reviewed agenda: On Old Business number 7 - Added 25 West Branch Road to list of properties.

2. M/S/C to accept June 12, 2019 **minutes** as presented.
3. **Chairman's Report:** Betsy noted the upcoming CPHS meeting on July 25; she cannot attend, but Armand agreed to go in her place.
4. **Clerk report:** Mary noted she has been processing temporary food establishment permits for the Fair; briefly reviewed process and concerns. The vests ordered for the Emergency Shelter are in and will be stored in the Community Hall with other shelter supplies; discussed name/identification badges or lanyards; Mary will research and advise Board as to cost.
5. **Budget:** Reviewed current FY 20 budget, all is in order.

OLD BUSINESS:

1. **Nurses report.** Reviewed nurses report for June; no concerns noted. Susan had followed up with the Select Board concerning a pothole at the end of the safety ramp on Sawyer Hall; it has been fixed. A handrail is also needed on the steps; Susan will work to have this addressed. CPR class is still being planned for the fall, no date set yet.
2. **Heath Director Enforcement Issues:**

Andrea gave a brief update on a property that had been brought to the attention of the BoH for concern over living conditions. At this point the family is dealing with the issues; BoH does not need to be involved.

Andrea noted she inspected 15 South Road BnB; all was in order.

Andrea also tried to contact owners of and visit 434 Route 8A concerning the condition of the structure, but could not connect with them. From the road it appears the structure needs to be demolished. BoH discussed how to proceed. Mary will send the owners a letter to invite them to the August BoH meeting
3. **7 Flagg Hill Road Extension:** Mary noted her phone calls with the owner; he intends to get a dumpster in mid-July to remove debris. Andrea noted she visited property but it is hard to determine where the lots lines are and what is there. Mary to send a letter confirming that owner is getting a dumpster and requesting an update on progress in cleaning up by the end of July.
4. **3 Ledges Road:** Reviewed the recent emails from Housing Authority and discussed the Revolving Fund. Betsy tried to get an update from Housing Authority Brian McHugh, but has not heard back yet. She will continue to ask for an update.

5. Betsy reviewed the letter she sent to the Police Chief noting the **unregistered vehicles** in Town; letter was cc'd to Select Board and Planning Board. As for changing the General Bylaws, the Select Board agreed to have an article on the warrant at the next STM for an amendment to the Town General Bylaws removing responsibility for enforcing unregistered vehicles from Board of Health responsibility.
6. **Zoning Bylaws: TOP Enforcement:** No update; discuss at next meeting or when information becomes available.
7. **Follow up on Building Inspector's issues:** Betsy wrote to Building Inspector, cc'ing Select Board and Planning Board, concerning properties that are possibly in violation of Zoning Bylaws regarding semi-trailers and/or storage containers. The Building Inspector noted that Dave Roberts, a new assistant, will follow up on this issue; no update as of yet. Betsy also wrote to the Select Board noting the Board of Health is not to enforce zoning issues. Discussed if BoH wants to go as a Board to the next Select Board meeting to discuss ensuring that Zoning and General Bylaws regulations be enforced. M/S/C to request this item be added to July 16th Select Board meeting.
8. Mary gave an update on the **trash complaint** received about a property in Mohawk Estates. Jenny Hamilton, ME president is addressing the issue and does not feel the BoH needs to be involved at this time. Mary will continue to follow up with Jenny for updates.
9. **Ongoing or Suspended:** No changes noted.

New Business:

1. Mary noted Title V's requested: 324 Route 8A, 4 Deer Run.
2. Mary noted she received a request for a TOP refund as owners are putting their lot/camper up for sale. Briefly discussed. Board of Health members agreed not to provide refund as property is not sold.
Board BoH briefly reviewed Town Fraud policy; Board members will sign necessary documents and return to Town Coordinator.
Mohawk Estates has applied for a bathing beach permit; all tests passed. Mary will issue permit.
Brief discussion on how often the drinking water at Town Properties needs to be tested. Mary will review current testing and BoH will review at next meeting.
3. Mary noted she will not be in the office the week of July 20 – 27.

Next BoH meeting was set for July 16, 2019 in conjunction with Select Board meeting. Next regular monthly meeting will be held August 14, 2019 at 4:00 pm

Meeting Adjourned at 5:03 pm

Submitted by Mary Sumner, BoH Clerk