

**Town of Heath - Board of Health  
Meeting Minutes  
August 14, 2019**

**PRESENT:** Betsy Kovacs - Chair, Armand Clavette, Henry Godek, John Palmer, Susan Gruen

**ALSO PRESENT:** Andrea Crete- FRCOG Health Director; Mary Sumner- BoH Clerk

Meeting was **called to order** at 4:03 pm.

**Reviewed agenda:** Reviewed the timing of meeting as property owners are coming, BoH members may need to leave before meeting is over.

2. M/S/C to accept July 10, 2019 **minutes** as presented.

3. **Chairman's Report:** Betsy gave an update on the Health Director, Andrea Crete, leaving FRCOG. She is on the search committee and job has been posted. Noted current duties being divided between Nikki Zabko and Randy Crochier who will cover Heath Fair food inspections.

Betsy reported on her meetings with the Select Board concerning unregistered vehicles, semi-trailers and Zoning enforcement issues. She sent the lists of Unregistered cars we collected to Police Chief and zoning issues to Building Inspector. The BoH members decided they will attend the next Select Board meeting to voice their concerns about the need for equitable and uniform enforcement. She noted the upcoming CPHS meeting on September 25 about how to apply for regional grants. Armand will attend.

4. **Clerk report:** Mary reviewed temporary food establishment permits issued for the Fair are going well.

5. **Budget:** Reviewed current FY 20 budget and all is in order. Noted first FRCOG bill was paid.

**OLD BUSINESS:**

1. **Nurse's report.** Reviewed nurse's report for July and no concerns noted. Susan noted the first flu clinic will be held the last week in September. CPR class is still being planned for the Fall, but no date set yet.

At 4:28 pm Herbert and Louise Wright joined the meeting to discuss 434 Route 8A.

2. **434 Route 8A:** Reviewed history and current condition of property which is across the street from the house they live in. They bought it at Town auction. Electricity turned off. Owners have not gone inside yet as roof is collapsing due to porch pulling away from structure. They hope to fix/repair the home. BoH members discussed unsafe conditions for both owners and public (kids in area) and discussed how to determine what needs to be done to fix the home, or how to condemn the home. The Wrights would like to fix the home if possible.

M/S/C that the Wrights to get the Building Inspector to visit the property and to advise the owners of the work needed; and for the Wrights to come to the September 11, 2019 BoH meeting at 4:30pm to update the BoH on plans for the building.

The Wrights left the meeting at 4:47 pm.

3. **Health Director Enforcement Issues:** Andrea reviewed **3 Ledges Road:** she visited site before meeting and found no surface water discharge from septic. Board briefly discussed septic repair and the septic repair process. Betsy reported on her phone discussions with Brian McHugh of Housing Authority. She noted the septic repair design triggered the need for plumbing and electrical work. The scope of work needs to be determined to get quotes for total pricing. BoH discussed the August 31, 2019 deadline for septic repair. A motion was made, but not seconded, to not allow an extension of the deadline.

At 4:55 Chery Woodard and Richard Thayer entered the meeting.

Discussion of the motion was tabled.

Ms. Woodard updated the Board on electrical inspection schedule and plumbing concerns, and conversations she has had with Housing Authority.

Board reviewed with owner the August 31 deadline and amount of work to be completed. Betsy noted the Board still needs to vote on whether to grant an extension and noted tight time line owners are facing.

Cheryl and Richard left the meeting at 5:09 pm.

Discussion of information. The BoH discussed timeline with winter coming. Noted that they have had two years to work on this repair; noted system first failed in 2001. Discussed steps taken, due process and where this project is in the process.

Motion on the floor died for want of a second.

M/S/C: To allow a four-week extension from August 14, 2019, for homeowner to get estimates for electrical repair/upgrade, plumbing repair/upgrade and septic design/installation by Friday August 30, 2019 and for Housing Authority to review and advise BoH on project by September 6, 2019 , and for BoH to review all information again at September 11, 2019 meeting. Motion passed with four in favor and one opposed.

Armand Clavette left the meeting at 5:40 pm.

4. **7 Flagg Hill Road Extension:** Andrea had not visited the site so could not advise Board as to how to proceed. BoH reviewed letter from owner concerning the delay in getting a dumpster and having not started cleanup. Discussion of situation and options. Andrea reviewed issuing a formal order to clean up property or do a "Lien and Clean".  
M/S/C for Mary to send a letter re-stating the situation, requesting owner come to September 11, 2109 BoH meeting to discuss situation and determine a date for work, and advising owner that if a date cannot be determined by owner, the Board will issue a formal order to clean property.
5. **Follow up on Unregistered Vehicles, Zoning Bylaws and Building Inspector's issues:** Board members will attend the next Select Board meeting to urge BoS to enforce regulations and bylaws. (See Chairman's report)

Betsy left the meeting at 5:51 pm.

Henry Godek, Chaired the meeting.

6. **Ongoing or Suspended:** No changes noted.

**New Business:**

1. Mary reported on a **trash complaint** received about a property in Mohawk Estates. Mary will contact Jenni Hamilton, ME president, to see how this issue is being addressed and also to ask for an update on the previous trash complaint at another property to ensure it is taken care of.

Next BoH meeting was set for August 27, 2019 in conjunction with Select Board meeting. Next regular monthly meeting will be held September 11, 2019 at 4:00 pm

Meeting Adjourned at 6:01 pm

Submitted by Mary Sumner, BoH Clerk