

**Town of Heath - Board of Health  
Meeting Minutes  
April 16, 2020**

**PRESENT on Conference Call:** Betsy Kovacs-Chair of Board, Armand Clavette, Henry Godek, Susan Gruen, John Palmer

**ALSO PRESENT:** Mary Sumner- BoH Clerk

**Absent:** Gene Garland, ex officio Board of Health member; Randy Crochier-FRCOG Regional Health Agent

**Presiding :** Betsy Kovacs, Chairman

Meeting was **called to order** at 4:01 pm by Betsy Kovacs.

1. Reviewed **minutes** of April 9, 2020 meeting.

Motion by Henry to accept minutes as amended (fixing two typos), seconded by Armand; Kovacs-Aye, Palmer- Aye, Clavette -Aye, Gruen-Aye. Godek-Aye.

2. **Chairman's report:** Betsy reviewed the following:

- April 15 EMT meeting which members of BoH had attended:
  - Noted Covid-19 cases are now being reported by State individually for each municipality, but will not release the number of positive cases if there are fewer than five cases in populations of 50,000 or less, to protect individual privacy.
  - Six States are working as a 'region' to plan for the implementation of lessening of restrictions.
  - Community Tracing Collaborative (CTC) established by MA, but local CPHS feels they are doing OK keeping up with local cases and does not need CTC. Service is there if needed.
  - Future EMT meetings will not have Select Board or Board of Health meetings coinciding. Betsy asked that Susan and Betsy be the BoH representatives for EMT.
  - Town meetings and Town election dates have been moved forward. Absentee ballots are available.
  - Signage for trails and parks on social distancing available through FRCOG. Will get a few and post at Fairgrounds, 18 Jacobs, and Maitland Forest.
  - Homemade masks will be available for people to take at Post Office once some are made. Noted to remove all trash receptacles in foyer to prevent a place for possibly contaminated wastes to be placed.
  - Concerns about shut-in's who do not answer phones or have no phone. Chief McDonough has offered to follow up on if requested.
- MAPHCO: noted that blinking road signs can be made available to BoH. Could place on roads into Heath.

- Town wide letter/ mailing- letter is done and set to be mailed from Staples; Betsy reviewed the letter with Jenny Hamilton as a courtesy.

3. **Clerk Report/Budget:** No changes since last meeting.

4. **Nurse update:** No changes since last meeting.

5. **Covid- 19 issues:**

- Discussed next 911-Reverse call. Some BoH members said weekly calls not necessary. Others noted weekly calls may be the only information certain citizens receive from Town, shows consistent presence by Town officials. Decided that events of each week will determine need and information to be conveyed. Betsy will draft a proposed call to all for review.
- Reviewed two expenditures made by BoH members for communications and supplies. Briefly reviewed billing and payment process. Henry made a motion to approve the submission of the two expenses submitted by Betsy and Susan, seconded by John. Clavette- Aye, Palmer- Aye, Godek-Aye, Gruen- Aye, Kovacs- abstained.

6. **Temporary occupancy trailer/campers:** Mary noted the renewals she has gotten for TOP and asked if she should start to renew permits or wait till after Covid-19. Expressed concern over holding onto checks for too long. Several options: issuing as in the past but include a copy of ME letter about public facilities not being open and/or a BoH letter, postponing issuing until a date in June and extending current permits till that date, process without comment. Betsy asked members to consider options and that we vote on a solution at next BoH meeting.

7. **612 Route 8A:** Mary reported she left messages and also emailed owner and has not had a reply. Discussed concern over health of occupant and concern about lack of response to discussing extension of camper permit. Noted owner can call into BoH meeting to discuss occupancy.

Susan made a motion that Mary send the third BoH letter to property owner concerning camper permit extension and the BoH request Police Chief check on welfare of occupant; Seconded by Armand.

Kovacs- Aye, Gruen-Aye, Clavette-Aye, Palmer- Aye, Godek- Aye.

**Next meeting date** for the BoH Wednesday April 22, 2020 at 5:30pm in case we need to meet. (After this meeting it was noted Monday was a holiday and posting could not happen in time, so the meeting was moved to Thursday, April 23 at 3:00pm.)

Motion to **adjourn** at 5:05 pm made by Susan; seconded by Henry. All were in favor. Kovacs-Aye; Clavette-Aye; Gruen-Aye; Palmer- Aye, Godek-Aye.

Minutes for conference call meeting written by Mary Sumner, BoH Clerk