

Meeting Minutes for Heath Building Use Committee

2/22/21

Virtual meeting began at 5:38

Members present: Barbara Travers, Pam Porter, Robin Jenkins, Pat McGahan, Susan Gruen, Victoria Burrington, Mary Sumner, Lyra Johnson-Fuller, & Eileen McVay-Lively (member ex-officio). Hilma Sumner, town coordinator is present. Pat received members' permission to record meeting.

Reviewed meeting minutes from last two meetings. The question of whether we voted on responding to the email about interest in using the kitchen commercially was answered: we had all agreed to respond without a formal vote. Victoria moved and Pat seconded to vote on minutes as amended. All voted in favor of approving amended minutes from Feb. 1.

There was discussion about the revolving fund to pay for calendar. Pam said it was voted by Select Board to be able to use up to the full amount in the 18 Jacobs Rd. revolving fund. Our committee then voted to use 50% of the Community Hall fund and 50% of the Jacobs Rd. revolving fund for expenses. There was discussion about a list of things that need to be done with the 18 Jacobs Rd. kitchen and how much it would cost. Pam had emailed Susan the list. Is this in the purview of our charge? A typo was fixed in the minutes. Pat made motion to vote on minutes as amended, Robin seconded. All in favor of approving minutes as amended from Feb. 8.

Jonathan Diamond's proposal: Pam made motion to re-vote, Pat 2nded motion. No discussion, all in favor.

Calendar payment: any questions? None.

We will review the updated version of building use policy. Legal compliance is where we left off.

Pam said we pulled language in from select board when creating use policy.

Under types of use on page 1, Pat took out the words buildings and grounds.

Fees: language is vague for fees reduced, committee has the right to waive fees for some community use. We won't include that in policy. Discussion about waiver of fees, does S.B. need to approve community fee reduction or can we? Committee does a needs based assessment of these fees. Private use fee reduction is a question for the select board, they have the final say. Mary suggested we use the word adjustments instead of reduction of fees in wording. There is no charge for community members for funeral receptions.

Municipal use: reviewed this section, short term rentals. Community use, examples of use. Pam had question about Community Use. The intention of Community Use rentals is that they serve the whole community. Does Mohawk Estates for example fall under comm. use or private? It was determined it's a private organization, not open to public, so fees apply. Looks good.

Extended extensive use read through. Discussed minor supervision, have to have at least 2 adults present. Should we add: adequate adult supervision determined at the discretion of our committee? Yes.

Community Hall Master Plan review, then we'll discuss action items. How did list come about? Susan said they got the center park and picnic tables set up for learning hub. Had team of 15 folks to clean inside building: floors, walls, windows, etc. They made lists of stuff on stage and in balcony. They checked which windows open, looked into grants and heating system. Barbara appreciates work that went into, mostly may be outside our scope on list. Pat said it may not be in our purview but we need to know this info so that we know what we need to have happen to open the building. Barbara suggested we check in with the Facilities Task force at a future meeting to get more answers. We need to get current to do list of action items of Community Hall to be able to open building from Select Board. Barbara will email S.B. to ask for. Eileen wondered if we were talking about just the upstairs of the Comm. Hall or the Senior Center as well. The facility task force should be working on list. Eileen hasn't been able to get in to Senior Center to do inventory. Senior center vs. the hall: we should be careful about parts of the hall we are renting. For example the library is separate at 18 Jacobs Rd. We will come back to this again and will look to Eileen for knowledge about space. Still grey area for Eileen. We plan to use spaces safely and wisely.

Is there anything we should be focusing on for WiFi public use at 18 Jacobs Rd. Hilma said no, things going well so far, we'll see how things go. We will come back to at next meeting or after.

Email from Gloria Fisher: US Dept. of Agriculture is looking for space, up to 20 year lease, they would want to use all back classrooms, lots of semi trucks would be coming and going. A 20 year lease is too long, It didn't look appropriate for us Pam felt, we agreed it is not for us. Pam made motion to tell S.B. it's not right for us, Pat 2nded. All voted unanimously in favor.

Victoria asked about the 24th of March for use of kitchen at 18 Jacob, knows it is contingent on kitchen work needing to be done. Grab and go meeting for seniors. Is kitchen unusable if the vent hasn't been fixed? Soup and bread will be made. Hilma believes it needs to be repaired before any use. It would be helpful to send the S.B. an email now asking them to use kitchen on March 24th.

The next meeting will be March 8th.

It was moved and seconded to end meeting, all voted in favor.

Meeting adjourned at 7:08 p.m.

Respectfully submitted by Lyra Johnson-Fuller