

Building Use Committee Meeting Minutes

March 8, 2021

Virtual meeting began at 5:32 p.m.

Members in attendance: Barbara Travers, Pamela Porter, Robin Jenkins, Susan Gruen, Mary Sumner, Lyra Johnson-Fuller, Victoria Burrington, Eileen MacVay-Lively (member ex-officio), all not recording. Pat McGahan was unable to join us.

We reviewed the notes from the Feb. 22nd meeting. Pam suggested to strike the line about the committee's charge, and clarified that the Select Board had voted to allow us to use up to the full amount in the 18 Jacobs Rd. revolving fund, but our committee had voted to use monies from both the community hall fund (50%) and the 18 Jacobs Rd. fund (50%), split equally. Mary made a motion to accept Feb. 22 minutes as amended, it was seconded, all voted in favor to approve minutes as amended.

We discussed possibly filling empty committee seat. Rebecca Sampson was invited to fill seat by Eileen. It was noted that nine members is a rather big committee, may not need so many. Barbara suggested we come back to this every few meetings and not actively look for new member for now.

Building use requirements document-we'll go over the first section next meeting, today we'll start with the 2nd section-fees.

Barbara read through the 2nd section of document. Pam asked if it's understood that this is for short term use, not long term. On page 1 it is covered, we'll check to make sure, and we can add a line to make clear. Sue asked if a 6 Saturday series of classes for example was considered long or short term use? This would be short term. Mary suggested we add "for community members" to the line that says the buildings are available to use for funeral receptions free of charge. There was discussion that only the Select Board can waive fees, but we have permission to waive or reduce fees for community events. We can change word from fees to donations or can delete that line. "The request for donations may be waived by the committee" should be added. We can first say there is a suggested \$5 donation per person. The suggestion may be waived at the discretion of the committee. Barbara suggested we not use the word donation. Susan asked for guidelines for waiving fees. Pam said the guidelines are for benefitting the community. We should be specific about kitchens. Discussed time blocks for use, how to simplify. We should strike the Example.

Discussed use of grounds at 18 Jacobs Rd. outside with a port-a-potty. Policy should state exclusively outside grounds, not including the use of the building is \$30 per block, with bathroom use is \$50. There was discussion about how much a port-a-potty costs to compare our bathroom use fee. There's a big difference between small events and a big wedding. We'll think about wording for this and make sure to not be too detailed. We could say with any event over 50 people-additional fees may apply. Discussed private use application, need to take in account what's happening in the building when there's outdoor events.

Costs to use buildings: Where did these come from? Pam: the previous policy had said there was a \$30 charge per hour for each space at Jacobs Rd., so we wanted to make it more accessible/affordable to community tax payers. We'll come back to this. We can add this to discussion about community hall next time. Susan would like to add to next agenda: clarification on tax payers/Mohawk Estates building use.

Senior Center & COA: discussion about wish list for being able to use for community. Is the senior center separate from the rest of the building? We need to honor that it's the senior center there, should we not have jurisdiction over? What is needed, for example for the kitchen? Eileen said there is a bit of a conundrum-downstairs is technically the senior center and includes the kitchen, but when the building was rented the kitchen was available. Bathrooms are needed for upstairs events (and are located only downstairs). The kitchen is nice to have for senior center. The community hall needs to have ventilation for seniors to be able to gather there. Randy Crochier gave suggested ventilation requirements. Making sure that events don't impede upon each other is important. Eileen said there was not an event happening simultaneously upstairs for brown bag. Nothing but ventilation/COVID stopping us from having events. Eileen said a shared community calendar would be necessary for all to be able to see. Pam said calendar is available now. Ventilation work will happen to bring system up to code. Senior center use has priority over all other rentals-we should state is policy. Maybe stating that the building use committee calendar will be reviewed by committee. Ask Pat to add senior center section.

Community Hall brainstorm: party rentals, weddings, funerals, art shows, classes for exercise, etc., concerts. Food co-op, movie night, coffee spot, dining with history, meetings, preschool, craft fair, library events, P & R cider pressings and ice cream social, restaurant, art gallery, storage, internet café, games night.

Regarding the request for the senior foot clinic March 16 & 17th at 18 Jacobs Rd.: all voted to approve unanimously.

Pam is writing the town report for building committee, noted that Jack Gudgeon and wife Lisa did so much for 18 Jacobs Rd., including mowing and screens, we want to let him know we're thinking of him, thank them. We'll let the Select Board know so they're aware to acknowledge him also. All agreed Pam could write letter. We'll email outside of meeting re: meals for Jack & Lisa.

It was moved by Mary & 2nd by Robin to adjourn, all voted unanimously to adjourn at 6:57.

Respectfully submitted by

Lyra Johnson-Fuller