

Heath Building Use Committee 3/29/21 *Draft, unapproved

Virtual meeting called to order at 6:02 p.m.

Members Attended: Mary Sumner, Pam Porter, Barbara Travers, Pat McGahan (recording), Lyra Johnson-Fuller, Eileen McVay-Lively (member ex-officio).

Town Report from Pam: Changes? Community Hall kitchen: add Select Board to specify which board. Quite thorough, touched on all points. Pat can change slight details on her end. Mary likes mention of events approved at C.H., long term rentals. Comprehensive. Mary made motion to approve the amended report. Pat 2nd, it was voted unanimously to approve.

Commercial Kitchen update: we need a quote on comm.. kitchen-can Greg Rode do it? No, he doesn't do commercial. We should get convection oven and steamer in order as priorities, they are most useful. Walk in freezer needs repair-motor doesn't run, needs Freon gas. The expense of operating freezer are high enough that we may wait until someone needs to use. We have a donation for getting convection oven repaired. We'll need to ask BOS to accept donation when we're ready. Estimate \$1500-2500 to repair or replace. We'll need to find out about how much it is to repair freezer.

Appendix included for BOS, BOS voted to approve documents, Pam wants to remind them of that. Mary suggested to put date on the top of the document so they know it's not a new one (from the end of the school building committee Dec. 1) Inventory of 18 Jacobs Rd., marketing a part of report. Clarify for appendix 2: Recommendation of marketing of space at all 3 buildings report to the BOS, submitted Dec. 1, 2020. Same true for appendix 3 for organizing. Do we need additional permission for community hall? Yes, soon we need to get permission as a next step. We can get rid of what we don't want at a big tag sale. Eileen said they threw out a lot from balcony, not sure if anything else can be gotten rid of upstairs. She'd like to clean/organize downstairs. Will put on next agenda.

Susan Gruen's request for weaving class. Were these submitted to BOS first? Sanitation plan submitted to Board of Health? Not a requirement to have BOH to review, did in the past because we needed guidance. BOH doesn't have authority to approve or not, can tell us if it complies. Jonathan Diamond has gotten approval many times. Re: Mary's request: we could ask BOH, but it's a private gathering, not public. Fire fighters are already there, we could go back and ask for a plan for their request for a drive thru pancake breakfast. Susan's request: we can ask that this gets approved by BOH, but she is member of BOH. Foot clinic went to BOH because it was public and we needed to know if it complies since it was more complicated. Barbara and Hilma said Eileen had to ask BOH every time for foot clinic. Eileen would like opportunities available to community. Are all applications being treated equally? Jan. 10 submitted request for foot clinic. Barbara: not a requirement to ask BOH. BOS can approve or ask BOH to review. All should be treated equally. Pat: web page could say during COVID have bullets of 2-3 steps to follow for approval. Pam: we went to BOH because we needed guidance for safety, now we are in a different place, we know more now. Reserve our right to ask BOH, there for us as needed. Mary wasn't sure about hers. Susan seems like she planned out safety. Mary felt like hers was one of approval of space.

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Susan's application: there are three documents. Eileen: has concerns about liability of space in Community Hall if it's not cleaned up & someone gets hurt? Is there enough time for Tim to get ready/clean up insulation for program for school-age children? Time-line didn't work for brown bag. BOS needs to answer questions, make these decisions. Can we use bathrooms? Are DESE requirements met for school-age children? It is BOS call for DESE requirements, but these requirements might be for 6 hrs. at a time, 5 days a week. This class is 3 hrs. Stage 4 Step 1 opening phase now. Event limit is now 100 for indoors as long as 6 ft. distancing. Plan for sanitizing bathrooms, furniture. Provide cleaner? Approve with condition so we can send to BOS. Should we make a motion to approve this plan contingent upon sanitation and space being public use? This is the BOS's decision. Clean up important.

Private vs. community use-this event is on the fence, may be an on-going event long term. Susan wants to do one event 1st to try. Is it a school event? It's a great idea, many details we don't have. Are we ready for a motion? Not yet. How can we ask BOS if building is ready & insulation is done? We want to approve. Is there a way to recommend this with recommendations/questions to BOS? There's a weaving studio at Hawlemont school. Can we talk more in a week or it is too tight of a turn around? Can she have it start a bit later? Try to get answers and talk to Susan, put in agenda for next week.

Notes from Pat McGahan: Continued discussion regarding the Susan application went on until the end of meeting.

Need to ask questions:

- Barbara: Ask SB when will hall be ready?
- Mary: Ask Susan to make mods concerning cleaning, clarify how many days, is it a school sponsored events.
- Pam: Are we charging a fee? We should because it is private lessons. It would be \$30 for a block.
- Pam: To attend SB if there are any questions on the BUC report
- Pam: Email to SB that we desire to approve weaving program if CH is clean enough with a cc to Susan

Adjourned at 7:15

Pam moved to adjourn

Mary seconded

All in favor

Respectfully Submitted,

Lyra Johnson-Fuller