

Heath Building Use Committee Meeting Minutes

June 7, 2021

Virtual meeting called to order at 5:33.

Members present: Barbara Travers, Robin Jenkins, Pam Porter, Lyra Johnson-Fuller. All not recording.
Members joined us later: Victoria Burrington, Mary Sumner, & Pat McGahan. Susan Gruen not present.

Reviewed agenda. Skip over items that need to be voted on for now. Pam gave us update: Harnett came to disconnect convection oven at 18 Jacobs Rd., hopefully new one will be delivered on 6/21. An electrician and plumber will need to be hired to help install so we'll need to ask BOS about using money from the revolving fund. Tim Lively said that it was discovered that the dishwasher doesn't work, it would be \$4,000 for a new motor, \$1,800 for a rebuilt one. Tim thinks we should get a new motor and Chris Kendrick from Gillette said a rebuilt one may not last. The Select Board hasn't made a decision yet. Mower part came in after long wait for 18 Jacobs Rd. Hilma will ask highway crew and others about helping to mow playground area and field. Victoria joined the meeting at 5:49.

#6 on the agenda: Jonathan Diamond asked to use 18 Jacobs on another weekend since he didn't end up using it on a weekend he had reserved in the past weeks. Pam and Barbara discussed this and agreed for him to have a make-up weekend. Robin suggested we stick to our policy. It was agreed that communication regarding cancellations prior to the date reserved is important. We would only be able to re-schedule based on availability of building. Mary joined the meeting at 5:55. Discussion around cancelation/refunds: With 2 months notice, full refund; 2 weeks notice, half refund; 36 hrs. notice, no refund. Pam will write addition to policy to bring to next meeting. It would be good to know about the long term proposal from Jonathan for 18 Jacobs. This is a Select Board decision.

Any Community Hall updates? None, Eileen not present.

Barbara announced she needs to resign from the committee because of her move, etc., this will be her last meeting. She is happy to help with marketing, etc. if we'd like to email her. Thanks to Barbara for her time as chair. We'll discuss electing a new chair at the next meeting. Pat joined us at 6:11. We also need to discuss adding more members to the committee.

Any new requests? None with buildings not open. Next meeting will be outside in Heath Center Park on Monday June 14, 5:30, then meet on June 28. Lyra will be away 6/14.

Mary has some updates: We can use smoking policy from the Board of Health, attach to application and have on website. She can email to group. She did research on free marketing plan websites where you can build a draft template marketing plan. Put this on agenda for June 28 meeting.

There was a recent inquiry from a homeschooling group who are interested in renting space at 18 Jacobs Rd., possibly 1 day a week from Sept. –May. They are not ready to come forward yet, Pam let them know it is a Select Board decision.

Story Walk at 18 Jacobs North Woods: Lyra submitted application to use North Woods for Library Story Walk July-Aug. Pam moved to vote to approve, Mary seconded. All in favor, with Lyra abstaining from vote.

Minutes from May 10th: Missing section toward the end: Barbara remembered there was discussion on talking to BOS regarding clarification on which rooms are available to use/rent. It was Pat who made notebook. Convection oven price was \$1800. Pam made motion to approve minutes as amended, Victoria seconded. All in favor.

Pam made motion to adjourn meeting at 6:33, Victoria seconded. All in favor.

Minutes respectfully submitted by Lyra Johnson-Fuller