

Building Use Committee Meeting Minutes-Approved  
April 11, 2022  
Called to order at 5:02 p.m.  
At the Community Hall

Members present: Susan Gruen, Robin Jenkins, Pat McGahan, Pam Porter, Victoria Burrington, Lyra Johnson-Fuller. Mary Sumner is absent. Barbara Gordon present for public comment.

Minutes corrections from last meeting were noted. A motion was entertained to accept minutes as corrected, it was moved and seconded. All voted in favor, with Susan & Robin abstaining from vote due to being absent.

Public comment period: Ned Wolfe put in a request for Dining with History event-discussed general set up/clean up questions with Susan Gruen. Barbara Gordon spoke about the Heath Cultural Council sponsoring two events: weaving & square dance, both to take place at Community Hall. In addition, The Uncles of Pioneers will play here, and there will be Dining with History talks. They are excited about re-energizing this space, many events are in the fall on Saturday evenings. Barbara will talk to other committees about advertising/working together. Discussed that cultural council grant recipients are responsible for requesting/reserving space usage.

Review of requests for building use: Harry Hallman requested the use of Community Hall in Sept. for the Heath Art Show, the Historical Society has agreed to sponsor. A motion was entertained to approve request this request, it was moved and seconded. All voted to approve. Pam will let Harry know. Grounds were requested as well, they can ask town about blocking road if they hope to do that this year.

There was discussion about sponsorship. Pam will talk to Hilma about writing a generalized letter for committees explaining how exactly it works.

There was discussion about what rooms are available at 18 Jacobs Rd. Pam can request nurses' office be used for a meeting space. COA is still waiting for room availability at 18 Jacobs.

Repair priorities or materials to request: air filters, steps, drainage, and cement tiles at Community Hall.

There was no financial report available.

Commercial Kitchen updates: Pam & Mary met with Randy Crochier and found that we have a licensed kitchen or a commercial kitchen. \*We'd like to call it a licensed kitchen. Corrections will be made on the website, forms, and documents. More signage in the kitchen is needed for safety. Tim will work on getting the steamer fixed. Mary put in food permit request for Community Hall kitchen. Need to do an inventory of Community Hall kitchen, and have a COA check in.

Kitchens website: Pictures of Community Hall need to be taken and added to site, plus pictures of upstairs/other spaces available for rental.

Victoria has emailed Randy C. regarding dishes that might be available for the 18 Jacobs Rd. kitchen.

All agreed that Susan will be contact person for Heath Art Show & historical society events.

For next agenda: Press release, cleaning kitchens after disuse due to the pandemic-discuss the possibility of hiring a professional for one time deep cleaning; and hybrid meetings.

(Tim L. will monitor mice problems for extermination.)

Next meeting date: April 25th, 5:30 at Jacobs Rd.

It was voted to adjourn at 6:30.

Respectfully submitted by Lyra Johnson-Fuller