

Building Use Committee Meeting Minutes-Approved

May 16, 2022 at the Community Hall

Called to order at 5:30, with work bee in the kitchen prior to meeting.

Members present: Susan Gruen, Pam Porter, Pat McGahan, & Lyra Johnson-Fuller. Not present: Mary Sumner, Victoria Burrington, and Robin Jenkins.

There was discussion about hiring someone to do the kitchen deep cleaning. We didn't hear back from the BOS regarding this for 18 Jacobs Rd. We can agree to hire to deep clean for the Community Hall kitchen using the revolving fund. We can ask Tim to clean upstairs before the weaving program, then each person leaves it clean for the next. All members are in agreement.

No corrections were noted for the April 25th meeting minutes All voted to approve April 25th minutes.

Repair update: We have permission to use the air filters from Sawyer Hall at Community Hall.

Public comment: Susan Gruen: Suggested a no bare feet sign at 18 Jacobs Rd., BOH or BOS can decide this.

New Requests: Susan's weaving class for children, June 27-29 at the Community Hall, from 9:00-12:30, sponsored by the Cultural Council. Window fixing may be happening at some point in June, not sure what date. It was voted to approve this request, with Susan abstaining. Alice Wozniak has put in a request to use the kitchen at 18 Jacobs Rd. for warming food for a Heath wedding, on May 21 from 12:30-4:30. Tim L. can help with kitchen use that day. Alice has a key. All members voted in favor to approve request. John Clark's request for the Community Hall on Sept. 25th from 2-5, is sponsored by the historical society. Pam will be in touch with Jayne Dane about the sponsorship letter to ask her to write in more detail about sponsorship, we'll return to this next time. All requests are conditional on the state of the pandemic.

Pam has a proposal to eliminate the municipal form, and just use the on-line form or call Pam or Pat. Town employees or board member officials can contact Pam or Pat to schedule town government functions. There should be an application for commercial/business use, and another one for all other private events, with no fee for funerals and sponsored events. Pat will work on the first pass for the new form. The motion was entertained to eliminate the municipal use form, and have people call or email. Discussion. All members voted in favor. Pat will change municipal form to town sponsorship form temporarily. All requirements for building use needs to be conveyed.

Susan asked about a financial report for the Community Hall revolving fund.

Licensed kitchen updates: Tim is currently cleaning at 18 Jacobs Rd. kitchen.

We will defer forms to next the meeting, Victoria is not here to talk about dishes.

Susan said Randy C. has no cups or mugs available; she will look for cheap plastic coffee cups at thrift stores.

Pat will add document links for the kitchen website. She changed the wording to licensed.

Next meeting: Thurs., May 26th at 5:30 at 18 Jacobs Rd.

All voted to adjourn at 6:34

Minutes respectfully submitted by Lyra Johnson-Fuller