

## Rental Information for Private and Community Use Of Heath Town Buildings

### 1. General

The Community Hall and designated spaces at the Jacobs Road Municipal Building are available for short term rental (less than 9 months). If interested, you may submit an application to the Heath Building Use Committee (BUC). Some events may require a face-to-face meeting with the Committee before being booked. After you have read this document, if you have any questions please contact BUC member Lyra Johnson-Fuller at [lyrajohnson@yahoo.com](mailto:lyrajohnson@yahoo.com). For inquiries specific to kitchen rentals, please contact BUC member Alice Lee at [alicelee727@gmail.com](mailto:alicelee727@gmail.com)

### 2. Fees

- Rentals are charged by the block. A block is up to 4 hours.
- Heath residents and taxpayers receive a 20% discount.
- These fees are for short term uses. Anything over 9 months is considered long term use and must be negotiated with the Select Board.
- There are no fees for funerals or memorial events for town residents and taxpayers and their immediate families.
- Community events open to the public sponsored by a town board or committee, or where the fee is waived by the Select Board, are exempt. Donations to support building upkeep are always welcome. The following rental fees apply to all other users.

### Fee schedule

<b>Jacobs Kitchen</b>	Up to 4 hours	Over 4 and up to 8 hours	Over 8 hours and up to 12
Gym, Atrium or Cafeteria	\$35	\$70	\$105
Kitchen	\$40	\$80	\$120
Kitchen, Light Use*	\$15	\$30	\$45
Exclusive Use of Grounds and All Available Rental spaces**	\$100	\$200	\$400
Outdoor rental only			<i>Inquire for details</i>

3-door refrigerator			<i>Inquire for details</i>
Freezer			<i>Inquire for details</i>

\*Light use of the kitchen means using refrigeration (single door units only), plating food, counters and sinks. Does not include use of stove, dishwasher, other equipment.

\*\*Includes outdoor areas, gym, atrium, cafeteria & kitchen.

<b>Community Hall</b>	Up to 4 hours	Over 4 and up to 8 hours	Over 8 hours and up to 12
Per floor, no kitchen	\$20	\$40	\$60
Kitchen	\$30	\$60	\$90
Light Use of Kitchen*	\$15	\$30	\$45

\*Light use of the kitchen means using refrigeration, counters for plating food, and sinks for washing up. Does not include use of stove, dishwasher, other equipment.

### 3. Applications

Application materials may be downloaded from the Building Use Committee web page or requested from the Town Coordinator, [TownCoordinator@townofheath.org](mailto:TownCoordinator@townofheath.org), 413 337-4934, ex 000. Applicants are responsible for inspecting facilities to determine their suitability for rental purposes. The Town of Heath makes no warranty regarding the suitability of any facility for requested usage. Completed applications must be received at least 14 days prior to your event.