

**Town of Heath - Board of Health (BoH)**  
**Meeting Minutes**  
**June 2, 2021**

1. The Zoom meeting was **called to order** at 5:07 pm.

**Roll Call: PRESENT:** Betsy Kovacs-Chair, Henry Godek, John Palmer, Armand Clavette, Gene Garland-Ex Officio.

**ALSO PRESENT:** Mary Sumner—BoH Clerk, Barbara Gordon.

**Absent:** Susan Gruen, Randy Crochier—FRCOG Regional Health Agent

2. **Reviewed agenda.** Betsy noted that with Randy's absence we may need to pass over some items on the agenda.

3. **Reviewed minutes.** Henry made a motion to accept the minutes of May 5, 24, and 25, 2021 as presented, and to accept the minutes of May 10, 14, and 18, 2021 as amended (fixing typos and spelling); seconded by John. Kovacs-Aye, Palmer- Aye, Godek-Aye, Clavette-Aye.

4. **Chairman's Update:**

- BoH Clerk position: Betsy noted the Kate Peppard could not be at tonight's meeting as planned. Betsy reviewed the draft of the revised job description she had prepared for the Board to review and discuss at tonight's meeting noting the 'boiler plate style' may have to be added back in after the SB review. Betsy reviewed the basic changes and asked for Board members' thoughts or additions. Brief discussion of changes noting that college degree "required" should be changed to "preferred". Motion by John to accept the amended draft job description for recommendation to the Select Board; seconded by Henry.

Roll call vote: Kovacs-Aye, Palmer- Aye, Godek-Aye, Clavette-Aye.

- Recommendation for BoH Clerk: Betsy reviewed Kate Peppard's resume noting her education at Smith, her extensive work history and involvement in Heath community. Betsy will forward Kate's resume to all BoH members for review. Betsy noted she and Mary will be able to train Kate during the month of June to help in the transition.

Armand made a motion to appoint Kate Peppard as the Board of Health Clerk/Administrator; seconded by John. Brief discussion of timing. Henry made an amendment to the motion on the floor to "recommend to the Select Board to appoint ", seconded by Betsy.

Roll call vote on amending the motion: Kovacs-Aye, Palmer- Aye, Godek-Aye, Clavette-Aye.

No further discussion.

Roll call vote on the amended motion: Kovacs-Aye, Palmer- Aye, Godek-Aye, Clavette-Aye.

Betsy will send the Board's recommendation to the Select Board and work out the details.

- Betsy reviewed the upcoming Hawlemont EDS Covid vaccination clinic planned for June 13. Noted the timing of the clinic and efforts being made to promote signups for the vaccination: flyers, postings, signage along Route 2, and a registration sign up day at Avery's store where volunteers will help individuals access the system to make appointments at the clinic.
- The Covid Roundtable meetings are shifting to once pre month and the focus is also shifting from Covid concerns to public health issues in Franklin County. MADPH, MAPHCO no new information to report.
- Betsy updated the Board on the FRCOG (CPHS) budget noting that with the SAPHE grant award, assessments are reduced. From 10% to 2% increases. the SAPHE grant funds, Betsy hopes to use those savings to fund the increased salary and hours for the BoH Clerk.
- Building reopening: The BoH letter was sent to SB and was reviewed at recent SB meeting. Betsy noted that the SB is still discussing the re-opening and that masks are still required to be worn when entering Town buildings.

**5. Clerk Report:** Mary reviewed recent work on follow up issues from May BoH meeting. BoH received a call from a potential land buyer asking if there were restrictions on animals or number and kind of animals in Heath. Brief discussion with BoH on how animal issues are monitored or covered in Heath. Mary also noted she was away from work (out of office) for several days due to family commitments and feeling ill from her second Covid shot.

**6. Budget - FY21 Budget:** Betsy and Mary reviewed recent expenses; reviewed line-item balances are as expected as we approach the end of FY21.

## 7. Old Business:

**Nurse Update:** Susan was not at tonight's meeting to provide any updates; reviewed Nurse's report.

**Update on Mosquito Control District:** Betsy thanked everyone again for all the work done on recommendation to Select Board re opting out. The SB adopted the BoH recommendation to opt out of aerial spraying only. She helped to complete the form the Select Board submitted to the State. Now the Town must wait for the State's decision/approval of our mosquito control plan.

The trapping for this year's mosquito season has begun so we are monitoring what types of mosquitos we have and testing for disease.

**3 Ledge Road:** Mary received an email request from a real-estate broker to view the property. Betsy responded offering times to do so but never heard back.

**Health Agent Update:** Randy could not be here tonight so Betsy gave brief updates on the following the properties he has been working on in Heath.

594 Route 8A: reviewed Randy was called to do a housing inspection for this property and issued an Order to Correct. Randy will be meeting with the property owner and their lawyer later this week.

612 Route 8A: Armand noted he saw the camper still on the property today. Mary noted they have until June 15<sup>th</sup> to submit the holding tank pumping report. Discussed asking Randy follow up to confirm occupancy or vacancy.

John made a motion to have Randy visit the property within five days to determine if the occupant has vacated, and to authorize Randy to take the next appropriate steps on behalf of the BoH; seconded by Henry.

Roll call vote: Kovacs-Aye, Palmer- Aye, Godek-Aye, Clavette-Aye.

434 Route 8A: No update; reviewed Randy was to contact Building Inspector to see if a roof repair permit was granted or if house needs to be torn down.

7 Flagg Hill Extension: Reviewed Randy's report at last month's meeting that he saw no change in condition of site since his previous visit.

Henry made a motion to authorize Randy to take the next appropriate steps on behalf of the BoH; seconded by Armand.

Roll call vote: Kovacs-Aye, Palmer- Aye, Godek-Aye, Clavette-Aye.

25 West Branch Road: No update; Mary did not see any change in status of permitting on FRCOG site. Betsy will ask Randy for an update.

38 Bray Road: Betsy has asked Randy to follow up on the camper trailers located on this property as there appear to be two new campers in addition to the existing campers. Mary also noted she had received a call requesting basic septic data for this property.

#### **Covid related concerns:**

- Library Summer Programs: Mary forwarded to BoH members an email from library staff describing their outdoor summer book walk. BoH has no questions or concerns. Mary will let Lyra know.
- D2R2 Bike event: Mary reported to the Boh that there will be a water stop in Heath. BoH expressed no concerns, but Mary will check further with Land Trust on protocol in place in case by August cases are increasing.

#### **New Business:**

1. Fair Share Amendment: Phoebe Walker of FRCOG asked the BoH to consider endorsing an amendment to the State Constitution allowing for a 4% tax on income above \$1 million to be put towards roads, education, etc.

Henry noted his belief that the items to be funded are not BoH issues and, therefore, BoH should not endorse it. He noted that there is an online form so if individuals wish to support it, they may do so individually.

2. Betsy noted a few recent property transfers reported in The Recorder and asked Mary to determine if appropriate Title Vs were done. Properties are on 8A and Knott Road.
3. Armand asked Mary to review the Title V status on a property transfer on Deer Run Path formerly owned by Kempfer.

9. Reviewed the **septic, Title V and well permit** applications. No discussion.

10. **Mail and email:** covered under items above on agenda.

Betsy noted this was the last meeting for John and Mary and again thanked them for their work.

Next regular meeting will be on July 7, 2021 at 5:00 pm

Mary asked for a motion to adjourn. Motion to adjourn at 6:00 pm by Armand; seconded by Henry.

Roll call vote: Palmer- Aye, Godek-Aye, Clavette-Aye, Kovacs- had shut off audio and left meeting- no vote recorded.

Minutes submitted by Mary Sumner

Attachments:

- Draft BoH Clerk/Administrator Job description
- Nurse's report for May
- Library Summer Programs email