

**Town of Heath - Board of Health
Meeting Minutes
June 14, 2021**

I. The teleconference meeting was **called to order** at 6:15 p.m.

Roll Call:

PRESENT: Betsy Kovacs (Chair), Armand Clavette, Henry Godek, John Palmer, Gene Garland, *ex officio*

ABSENT: Randy Crochier, FRCOG

Joined meeting later: Susan Gruen, Mary Sumner—BoH Clerk

Also PRESENT: Barbara Gordon

II. Reviewed agenda.

III. Position of new BoH Clerk. Henry moved to adopt the revised job description. Armand seconded; Henry, Armand, Betsy, John—aye.

Henry moved that we send the proposed memo proposed by Betsy to the SB; seconded by Armand; Armand, Henry, Betsy, John—aye.

IV. Complaint about BoH member: Betsy recused herself. Henry led the meeting. Henry noted that the mask mandate allowed for eating/drinking and that there was nothing in bylaws prohibiting texting on cell phone during meetings. John commended Henry for his assiduity, said he thought the complaint constituted harassment, and that a discussion of an anonymous letter was an inappropriate use of the Board's dinner hour. Armand noted that Betsy was not seated in front as stated in letter. Barbara thought that it was a case of mistaken identity as a Town employee was seen with mask down and using cell phone during the meeting. Gene suggested that we consider the accusation as unfounded. John made a motion that we consider the motion as unfounded; Armand seconded; John, Henry, Armand—aye.

V. July meeting venue: It is now possible to meet in Town Hall. Armand moved that the next meeting be held in the Community Hall; seconded by John; Henry, Armand, John, Betsy—aye.

VI. Other business:

Armand thought Mr. Herzig is still in his trailer Route 8A. Betsy said that we had already voted to request that Randy enforce vacating the trailer. She will follow up with Randy.

38 Bray Road: Randy was not able to speak to anyone there; there is a Title V pending requested by the bank for a sale.

Mary arrived at 6:33.

Susan Gruen arrived at 6:35. Susan discussed state of community hall.

VII. Response to Mary's letter: Betsy thanked Mary for her letter and suggested that we go over the letter together.

Now is optimum time to review job description for clerk position and Select Board requested same.

(Betsy asked about the possibility of a resurgence of COVID in Franklin. Susan expressed concern about possible resurgence. She discussed what she had heard at clinic yesterday. Henry agreed with Susan. We've not seen the end of Covid and we may see a spike in the Fall. Susan brought up the issue of boosters for flu and Covid.)

Interest in streamlining email for BoH Clerk. Betsy said she will work with new Clerk to reduce need for paper filing as permitted by law.

EEE, mosquito control district, 3 Ledge have added to workload for Clerk.

Betsy said that we will have to document more precisely the amount of time that members of the BoH and Clerk actually spend. Once we get that data, we can, if necessary, discuss with SB about adding hours to the position and budget. Henry said it was appropriate to wait several months until we have the data and return to discuss then. The Board discussed Mary's memo and noted that it is her prerogative to send the letter to SB or not. There will be discussion of revised job description at next SB meeting. Mary talked about the difficulty of even describing the job's requirement or amount of time needed to do her job in the era of Covid. Armand said that maybe we should wait till Kate gets on the job before we reconsider time required.

594 Route 8A: Mary said that there have been requests for septic records, of which there are none available, because Bostley was not paid for its work.

38 Bray Road redux.

Mary and Kate will be training together as well as Betsy.

Armand moved to adjourn the meeting at 7:03. Seconded by John; Betsy, Henry, Armand, John—aye.

Respectfully submitted,

John Palmer, BoH member