

# BOARD OF HEALTH AGENDA

Wednesday, August 3, 2022

9:00 AM

Remote Meeting via Zoom

## MINUTES

### Direct Link to Join the Meeting:

<https://us02web.zoom.us/j/82790424654?pwd=YStXeWxwYitnc3liWW93Vkl3Rk45Zz09>

**Meeting ID:** 827 9042 4654

**Passcode:** BOHSpecial

Call-In: 929-205-6099

### I. Call meeting to order

Meeting called to order by Chair: Gene Garland at 9 am. In attendance: Gene Garland, Susan Gruen, Elissa Viarengo, and Lorraine Berger.

### II. Topic: PV Mosquito District assessment for Fiscal Year 2022; [funding source]

- Only \$1,000 was allocated for the Pioneer Valley Mosquito District on the budget for FY2022, but the invoice received is for \$5,000. Need to decide how to pay the discrepancy.
- There is \$2326.99 in the BOH expense account that we can liquidate and there is \$8,583.57 in the BOH revolving account.
- Hilma has the budget worksheet that was submitted for FY2022. Only \$1,000 was allocated.
- Must be a mistake that the BOH made last year.
- Elissa mentioned that she reviewed all the PVMD emails that Barbara Gordon had sent to BOH members before her term ended. The emails state that the PVMD had given us a discount and only charged us \$1,000 for one trap and maybe a second one. Barbara encouraged us to increase our membership to \$5,000 next year (2023). Based on the invoice it appears that we did not get the discount.
- Gene made a motion to use the remaining balance of the BOH expense account of \$2326.99 and the remaining balance of \$4,000 invoice, being \$1,673.01 out of the Board of Health revolving account which has a balance of \$8,583.57. For FY 2022.
- Lorraine seconded. All in favor.
- All agree to confirm what we asked for in next year's budget and that it is important to keep the PVMD program going.
- Next meeting is set for Wednesday, September 7th at 9 am at Community Hall.
- Elissa mentioned that Alice, the new BOH Clerk, would like pre stamped envelopes with correct return address and postage. 500 quantity for \$350.
- Elissa made a motion to approve the purchase of 500 pre stamped envelopes with BOH return address for \$350.
- Gene Garland seconded the motion. All were in favor.
- Susan asked if Alice Wozniak, as our BOH clerk, knows how to make robocalls in the event of an emergency. Elissa said she would ask her.

### III. Adjourn

- Gene made a motion to adjourn the meeting at 9:21 am
- Elissa seconded the motion. All were in favor.

*\*\*Other items not anticipated by the Chair with the 48-hour posting requirement may be added as*

*needed\*\** Posted by Alice Wozniak, BoH Clerk, on Sunday July 31, 2022 at 6:45 PM