

# TOWN OF HEATH

MASSACHUSETTS



SELECT BOARD

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## EMPLOYMENT OPPORTUNITY

The Town of Heath is seeking applicants for the position of **Boards' Clerk**, a part-time, eight (8) hour per week position. Occasional evening hours may be required. The Boards' Clerk manages the postings, correspondence, filing, accounts payable, and permitting for the Board of Health, Conservation Commission, Planning Board, and Zoning Board of Appeals. Some municipal and/or administrative experience is preferred. The Boards' Clerk job description is available by request. Applications will be accepted until the position is filled. Please send resume and letter of interest to the Select Board at [bos@townofheath.org](mailto:bos@townofheath.org) or Select Board, P.O. Box 35, Heath, MA 01346.

*Posted by Mia Francesconi, Town Coordinator, on April 2, 2026, at 3:15PM.*