

Town of Heath

Community Hall Windows Fundraising Committee- Meeting Minutes

March 6, 2024 via ZOOM

4:01 meeting was called to order by Gloria Fisher.

Members present: Jan Carr, Gloria Fisher, Bob Gruen. Also present Elissa Viarengo, Select Board Representative, Jean Gran, Member at Large

Reviewed agenda

Public Comment: None

Minutes: On a motion by Bob and seconded by Jan, the minutes for both 2/21/24 and 3/1/24 as amended were approved.

*Select Board Representative Report

-Elissa reported that the online payment option was used successfully for the first time.

-At present, the donation total was \$6971.34

-A person has volunteered to donate stamps and Elissa will also request the Select Board to authorize a stamp purchase at their next meeting. The request will be for 700 stamps

-Suggestions for the Windows Donation Progress Flyer were offered and discussed and Jean will make the changes.

*Updates

-Envelopes have had mailing addresses and return address stickers applied. In order to be even handed, they will be sent to everyone on the developed lists.

-Discussed public listing of donor's names and agreed to arrange for a framed list to be displayed in Community Hall when fundraising has concluded.

-Bob reported the large poster representing progress of donations is now on display at CH. Seven of the 18 windows have been filled in. Increments will be added with each update from Elissa. Jean will also update the smaller versions and forward them to Bob to be posted around town.

*Discussion of suggested changes for the fundraising letter

-Addressed recommended changes suggested by the Select Board and agreed with some, kept some of the original wording and adjusted others. Jean created the new version and immediately sent it on line. The members reviewed the amended version and on a motion by Jan voted to forward it to the Select Board through Elissa. Bob will attend the SB 3/12 meeting and request this updated version be accepted.

*Discussion of other fundraising ideas was moved to the next meeting's agenda.

* Next Meetings - Wednesday, March 13, 2024 @4:30 pm

- Friday, March 15, 2024- Work bee @ 9- 11:00 am

Respectfully submitted by Bob Gruen