

Town of Heath
Community Hall Windows Fundraising Committee
Meeting Minutes
April 17, 2024

Meeting Called to Order by Bob at 9:00 a.m.

Members present: Bob Gruen, Jan Carr, Gloria Fisher, Karen Brooks, Select Board Rep. Elissa Viarengo, at large member Jean Gran, and guest Barbara Gordon

Review Agenda – moved discussion of Concert to before Select Board Report.

Minutes from April 3rd were reviewed. Jan made motion and Bob seconded, and they were accepted without changes.

Select Board Representative Report:

- Community Hall – ceiling tiles still need to be replaced
- Tim is done painting, Hartnett will come in and put the appliances back
- \$12492.34 (approx. 40 more donors) has been raised as of April 16th. Elissa will send us a current donor list, and will mark up Assessors list to show who has donated. Jan will have more thank you cards printed, let Bob know cost, and she and Gloria will continue writing the cards and we will all sign.
- Elevator is now broken. Gloria mentioned the importance of regular use of elevator to keep gears greased. Karen asked about rotten fascia and Elissa said contractor has been contacted. Karen offered use of her scaffolding for fascia repair.
- Jail is down to one crew for painting the CH. We are on the waiting list.

Progress So Far and Steps Forward

Bob has received no new e-mail messages in response to the mailing.

Barbara Gordon:

We are confirmed for July 26th concert at Federated Church. She has established direct contact with Esther Haskell at the church. Access to

bathrooms and kitchen will have to be arranged ahead of time. No photos yet for a poster of the musicians. Discussed time for concert and Bob made motion and Gloria seconded that the concert has a start time that 7pm would be the time contingent on agreement by musicians. Discussed idea of silent auction. Committee felt this would be too much. Also discussed refreshments and it was decided that simple cold drinks and cookies/baked good would be best, without a basket for donations. Elissa volunteered to sponsor refreshments and decorations. Capacity of building is 175 according to Barbara. Karen has emailed Esther and will confirm. Karen brought up parking. Barbara will speak to Mark Fraser to clarify.

Karen brought up idea of additional concert by Heath musicians to be held in the CH hopefully during the summer. The committee agreed that Karen could look into it and bring it up again at the next meeting.

Talked about deadline for May 5th Heath Herald. Bob proposed we have a committee to write article about concert at Fed Church. Jean asked Elissa if she could ask BOS to streamline approval of promo materials to expedite.

Next Meeting will be held at 4pm May 1st.

Gloria moved to adjourn the meeting with Karen seconding. The meeting was adjourned at 10:03am

Submitted by Karen Brooks