

**Council on Aging
Cafeteria Meeting, 18 Jacobs Road
Minutes Thursday, June 2, 2022**

Present: Victoria Burrington, Margaret Freeman, Donna Hyytinen, Cathy Tallen.

Absent: Sue Lively.

Meeting called to order at 2:05 p.m.

Added to the agenda: Room 135; Cafeteria use for Foot Clinic.

M/S/P Cathy, Donna, unanimous: to approve the 05-12-2022 minutes as written.

Room 135: On the Council's recommendation, Margaret sent a letter to the Select Board asking them to discuss and act on our January request for use of Room 135.

Cafeteria Use: The cafeteria has now been booked for the third Tuesday of each month through 2023 for the Foot Clinic. Jonathan Diamond has booked the space from 11-1 every day for the month of July. Negotiating the space will need to occur through the town coordinator.

Volunteer polling: tabled for the next meeting.

M/S/P Margaret, Cathy, unanimous: to move Foot Clinic Grant up the agenda.

Foot Clinic Grant: Nurse Simone will start in July at \$50 per hour for 6-7 hours. Victoria will confirm the appointment with her tomorrow. The Frank Wells Trust has money left over to be assigned to Councils on Aging, and the Council accepted Victoria's grant request with a change to the indicated number of seniors over 65. Cathy did a quick count from our records of 256 over 65's.

M/S/P Cathy, Donna, unanimous: to have Title III Foot Clinic application submitted without preview.

Volunteer Requirements: A meeting was held with Joanne Borowski of LifePath to review performance and compliance with Title III regulations for the Foot Clinic. CORI checks are needed for everyone working with seniors. All COA members need to confirm with the town clerk that they are CORI checked. COA also needs to check the requirements for the Executive Office on Elder Affairs' HIPPA policy and training for the Formula Grant.

Activity Proposals: A Consumer Protection in-person seminar will be scheduled for Tuesday Sept. 27 or Thursday Sept. 29 from 1-3 p.m. in the Cafeteria. Cathy to confirm date with Anita Wilson. Tai Chi now has five people attending the Tuesday sessions. Stan hopes to start a new program in late summer. A Community Café is planned for the last Saturday of each month starting June 25th in the Cafeteria from 10 a.m. to 1:00 p.m. Negotiations will be needed for the July 30 date.

M/S/P Margaret, Cathy, unanimous: for COA to continue Tai Chi through July at Jacobs Road unless there is a conflict with Hilltown Youth Theatre, in which case an alternative space will be found.

M/S/P Cathy, Donna, unanimous: to send the Town-wide Open House letter to all chairs as amended.

Next meeting: Thursday, June 9 at 2:00 p.m. M/S/P Cathy, Donna, unanimous: to adjourn at 3:38 p.m.