

**Council on Aging  
Cafeteria Meeting, 18 Jacobs Road  
Minutes Thursday, June 23, 2022**

**Present:** Victoria Burrington, Margaret Freeman, Donna Hyytinen, Sue Lively.

**Absent:** Cathy Tallen.

Meeting called to order at 2:01 p.m.

Review Agenda: Select Board report discussion.

M/S/P Sue, Donna, 1 absent: to approve the 06-09-2022 minutes as amended.

**CORI Check:** Postponed to next meeting.

**List of Seniors for Visits:** Victoria has started compiling a list of eleven seniors from our survey data and is checking with Sue Gruen and Claire Rabbitt over possible additions. Visitors will need to be COVID-tested before visits and to wear masks. The Select Board has voted to go to a mask advisory for the town if the Board of Health agrees. Sue will ask if town tests are available. Donna will provide the name of a senior she knows in need.

**Activity Planning:** Discussion ensued over preparations for the Community Café on Saturday, June 25<sup>th</sup> in the Cafeteria from 10 a.m. to 1:00 p.m. Victoria has created a shopping list of necessary supplies (coffee, water, sugar/sweetener packets, cream) and bring napkins, small plates, and hot/cold cups from the Community Hall. Since the Council determined that probably not many will come to the first café, Victoria will bring an electric kettle for tea, and Margaret more Keurig cups as back-up for the cafeteria coffee pot. Donna has a variety of baked goods to bring. Victoria also agreed to bring a speaker and 70's folk music. Pat McGahan will bring her box of table puzzles. The Council will arrive at 9:30 a.m. to set up four tables. Sue has key to the building. The library will consider opening to offer free books for kids at a later café.

**Room 135:** No discussion by the Select Board so far. However, Jeff Dugan will be reporting on the compliance status of CH, SH, and JR after his visit on June 30. Room 135 will be on the Select Board agenda until a decision is made.

**Foot Clinic / Grants:** Victoria is meeting with Nurse Simone within the week to set up the schedule for appointments. The Frank Wells Trust grant has awarded the Council a so far un-named sum. A letter of intent for the Title III grant was sent with the proposal due July 14. A system for operating it will need to be created.

**Town Open House:** Margaret emailed COA members the responses she has so far received from Committee chairs. The Council will be able to start scheduling possible events after July 7 when responses are due.

**Select Board Report:** The Council has been asked to consider how to proceed with the Senior Program Coordinator position and will need to revise the job description in light of what monies are available. Everyone will look at the current description before the next meeting to determine what could be done for the immediate future.

M/S/P Margaret, Sue, 1 absent: to move the meeting times to 1:30-3:00 p.m.

**Next meeting:** Thursday, July 7 at 1:30 p.m. M/S/P Margaret, Sue, unanimous: to adjourn at 3:12 p.m.