

**Heath Cultural Council**  
**Meeting minutes**  
**July 24, 2023 Summer meeting**

**Called to order** 6:37 PM

**LOCATION:** Virtual meeting only via Zoom

1. Present: Barbara Gordon, John Clark, Rachel Grabelsky, Heather Row
2. Identification of additional attendees: none
3. Approval of November 30, 2022 meeting minutes **VOTE, unanimously approved with no changes. ACTION ITEM: Barbara will send final document to Rachel for posting in our Town of Heath HCC public files page, and will file hard copy in our records.**
4. Update re reappointments of members John, Rachel, Barbara: None have heard from Hilma yet. John, Rachel and Barbara updated their COI certificates last year.  
**ACTION ITEMS:**
  - A.** Barbara will check in again with Hilma. We should expect e-mails from her soon.
  - B.** Heather requested to check on her date of COI training expiration and re-certify before grant meeting if indicated.
5. Update on Chair's local advocacy initiatives:
  - a. Letter to Select Board re BUC building use fees for appointed committees.
  - b. Letter in support of Select Board MCC Cultural Facilities Grant application.These were treated as FYI documents. No need for discussion. Members expressed thanks and support. Barbara notified members that MCC facilities grant application submitted by the Town via Hilma was not successful.
6. Update on grant reimbursements processed since last meeting.
  - a. MTRS darkroom
  - b. MTRS Wilder Homestead field trip for 5th graders
7. Update on supported programs known to be completed but not yet reimbursed:
  - a. 2 of the 4 planned COA square dances
  - b. Both Charlemont Forums
  - c. Heath Library summer reading kick-off by Davis Bates performance
  - d. Mohawk Trail Concerts, season is in progress.
8. Discussion of whether next grant cycle will be managed as reimbursement based vs direct grant. **VOTE: Unanimous to continue as reimbursement based grant system.**

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9. **PR REPORT:** Results of Community Survey presented by Rachel along with current Town of Heath age demographics from door survey. See summary report prepared by Rachel and demographics sheet provided by Town Clerk, Mary Sumner. (part of pre-meeting packet).

**ACTION ITEMS:** Consensus for Rachel to mention survey results and thank respondents via small article in next Heath Herald (Sept/Oct edition) and give link to full report. Also she will publish the upcoming opening of the FY24 Grant Cycle inviting applications. Consensus for Rachel to include postings on our HCC FB page for local cultural events even if they are not funded by our Council.

10. Review +/- revise HCC description for MCC page. **VOTE: Unanimous to republish with no changes.**

**ACTION ITEM:** Barbara will update our HCC description in SmartSimple system before the Sept 1 deadline.

11. Review +/- revise HCC grant review priority list for publication in MCC Grants Management System. **VOTE: Unanimous to publish with following change: remove “Applicants that have secured a local venue”. Decision to continue to limit the number of applications to ONE per applicant per grant cycle.**

**ACTION ITEM:** Barbara will update our HCC priorities in SmartSimple system prior to Sept. 1 deadline.

12. Nominations and elections of HCC Officers for '23-'24 grant cycle:  
Chair, Treasurer, PR, Secretary.

**ALL VOTES UNANIMOUS AND POSITIONS ACCEPTED as follows:**

**CHAIR: Barbara Gordon**

**PR: Rachel Grabelsky**

**TREASURER: Heather Row**

**SECRETARY: Barbara Gordon** (until we can find a new member who will take over this function)

**ADJOURNED: 7:58 PM (Unanimous)**

*PRE-MEETING PACKET SENT TO MEMBERS INCLUDES: Draft of 11/30/22 meeting minutes, current HCC description and priorities in grant management system, Current Heath age demographics, Letter to SB re Building use, Letter for SB supporting MCC Cultural Facilities grant application, Community Survey report prepared by Rachel Grabelsky.*

**Approved as written unanimously 10/23/23 (JC, BG, HR, RG)**