

NOTICE OF MEETING
TOWN OF HEATH, HEATH CULTURAL COUNCIL

DATE: Sunday, November 3rd, 2024

TIME: 1:00 PM - 4:00 PM

LOCATION: Heath Community Hall, lower level

AGENDA:

1. Roll call and welcome
2. Identification of additional attendees
3. Approval of August 23, 2024 minutes
4. Update on grants reimbursed since last meeting
5. Discuss Council-Led projects as an option requiring grant budget revision.
6. Discuss administrative budget for FY25 grant cycle. **VOTE**

7. FIRST PASS Grant applications review in order of summary sheet by name only (no details, no discussion):

If no member expresses interest in considering funding a particular project, it will be marked as “denied”. **An official reason will be designated for each denial per MCC guidelines.** Any application with support from one or more members will be retained for further, detailed consideration in a second pass review.

8. SECOND PASS Reviews: Retained project applications will be individually discussed in detail and **VOTED**. We will allow suspension of some decisions as well as final dollar amounts of funding until 3rd pass with full budget considerations. Recusals will be enforced where COI exists.

9. Finalize grant approvals with funding amounts. Treasurer to verify balanced budget with all available moneys appropriated (Cindy). Recusals will be enforced where COI exists.

10. Select date for potentially mandated reconsideration meeting 15 or more days from now. Quorum attendance required.

Note: Any of the items of business listed above or other business that could not be anticipated at the time of this posting may involve decisive action on the part of the Cultural Council.

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11. Action points:

A. Chair (Barbara): Enter denials into SmartSimple system by tomorrow
Enter approvals into SmartSimple system after conclusion of reconsideration period.
Forward approved August minutes to Doug for posting.
Work with Secretary to send out approval e-mails.

B. Treasurer (Cindy): Circulate final FY25 grant spread sheet to all members after conclusion of reconsideration period.

C. Secretary (Sarah): Prepare DRAFT minutes of this meeting and circulate to members for review.
Work with Chair to e-mail final approval letters to applicants ***after conclusion of reconsideration period.***

D. PR (Doug): Post approved August minutes on Town Web page
Post approved grants list on HCC FB page and All Around Heath page ***after reconsideration period.***
Submit article to Heath Herald by 1/5/25 announcing approved grants.

12. Any additional business not anticipated 48 hours prior to this meeting.

13. Adjourn

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