NOTICE OF MEETING TOWN OF HEATH, HEATH CULTURAL COUNCIL

DATE: Sunday, November 3rd, 2024

TIME: 1:00 PM - 4:00 PM

LOCATION: Heath Community Hall, lower level

AGENDA:

- 1. Roll call and welcome
- 2. Identification of additional attendees
- 3. Approval of August 23, 2024 minutes
- 4. Update on grants reimbursed since last meeting
- 5. Discuss Council-Led projects as an option requiring grant budget revision.
- 6. Discuss administrative budget for FY25 grant cycle. VOTE
- 7. FIRST PASS Grant applications review in order of summary sheet by name only (no details, no discussion):

If no member expresses interest in considering funding a particular project, it will be marked as "denied". **An official reason will be designated for each denial per MCC guidelines.** Any application with support from one or more members will be retained for further, detailed consideration in a second pass review.

- 8. SECOND PASS Reviews: Retained project applications will be individually discussed in detail and **VOTED**. We will allow suspension of some decisions as well as final dollar amounts of funding until 3rd pass with full budget considerations. Recusals will be enforced where COI exists.
- 9. Finalize grant approvals with funding amounts. Treasurer to verify balanced budget with all available moneys appropriated (Cindy). Recusals will be enforced where COI exists.
- 10. Select date for potentially mandated reconsideration meeting 15 or more days from now. Quorum attendance required.

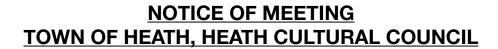
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11. Action points:

- A. Chair (Barbara): Enter denials into SmartSimple system by tomorrow

 Enter approvals into SmartSimple system after conclusion of reconsideration period.

 Forward approved August minutes to Doug for posting.
 - Work with Secretary to send out approval e-mails.
- B. Treasurer (Cindy): Circulate final FY25 grant spread sheet to all members after conclusion of reconsideration period.
- C. Secretary (Sarah): Prepare DRAFT minutes of this meeting and circulate to members for review.
 Work with Chair to e-mail final approval letters to applicants after conclusion of reconsideration period.
- D. PR (Doug): Post approved August minutes on Town Web page
 Post approved grants list on HCC FB page and All Around
 Heath page *after reconsideration period*.
 Submit article to Heath Herald by 1/5/25 announcing approved grants.
- 12. Any additional business not anticipated 48 hours prior to this meeting.
- 13. Adjourn



POSTED: by Barbara Gordon