

Minutes of the Meeting of the Heath MLB
April 12, 2022 at 11
virtual meeting

Present: MLB: Art Schwenger(Chair), Anne Emmet, David Gordon, and Ned Wolf
with MLP Manager Sheila Litchfield

Absent: Bill Fontes

Art called the meeting to order at 11.

Sheila said that the final version of the Project Closeout Certification document for the \$214,682 state grant subsidy has been sent to the Selectboard in preparation for discussion and signature. She and David will meet with the Selectboard at 6:05 on April 12. This plan allows David time to meet with the representatives of the other Northern Tier towns at 7.

David asked about the total number of licensed poles. Sheila said that the corrected number is 1,692 as appears in Attachment B.

Action Taken *David moved that the MLB recommends that the Project Closeout Certification document for the \$214,682 state grant go to the Selectboard and that they be informed that we have reviewed the document and recommend that they sign it. Anne seconded the motion. The motion passed unanimously.*

David said that we have not yet received the DocuSign for the redundancy project. We are expecting it in a couple of weeks. We can tell the Selectboard that using a rough estimate of \$60K, we can pay for redundancy within the construction budget.

David said that KP Law has conducted an initial review of the agreement among the 5 towns at a cost of \$800. Heath's portion of that is \$200. The agreement is going back to KP Law for further review.

Sheila said that the MLP Manager's salary line is negative, and there are 7 pay periods left. Hilma has said that transfers can be made from other accounts.

Sheila turned to the email she sent to the MLB on April 12 'Broadband finance summary estimates as of 4.11.22.' Members are aware that the recently received \$214,682 as a state grant for drop subsidies is not reflected in the State Grant Account.

David said that we will be able to show that the \$214,682 all went to construction. He advised against looking at what's in the State Grant Account as money we didn't spend.

Sheila reported a bill for \$46 for annual software support for S2 Software. It is a Wired West bill and will be on their agenda.

Sheila said that recently while work was going on at Bellor Road a piece of equipment hit a utility pole. Service was not interrupted, and no damage occurred. The wires, however, became tangled and will have to be untangled.

Sheila reported that the April 12th generator test was successful.

Sheila said that the customer at 19 Wigwam wants a second drop for a trailer which is at 19 or 21 Wigwam.

David asked whether we have to find if a spare tap is available? We will ask at 1:30. We do allow 2 drops at the same address. The MLB was agreed that this would be OK provided that there are 2 subscriptions.

There was also agreement that we have not been told by WG&E the date of the most recent rideout for which we were billed. We will not ask about that today but will research it further.

Sheila said that Betsy Loiko sent a completed installation list on Friday April 8. We continue to look for all the actual installation costs.

David asked how Wired West gets information from Whip City Fiber? How do we know how many subscribers are we paying WCF for monthly?

Art said that as members of the Wired West Board it's our job to be able to explain Wired West's accounting practices.

Anne moved that the meeting be adjourned at 12:35. David seconded the motion. The motion passed unanimously.

Respectfully submitted,

Ned Wolf

