

Minutes of the Heath MLB Meeting
August 30, 2022 at 11
Virtual meeting

Present: MLB: Art Schwenger (Chair), Anne Emmet, David Gordon, Bill Fontes, and Ned Wolf
with MLP Manager Sheila Litchfield

Art called the meeting to order at 11.

Members read the minutes of the August 23rd MLB meeting. Anne moved that the minutes be approved with corrections. Bill seconded the motion. The motion passed by unanimous vote. Members read the minutes of the August 23rd WG&E installs meeting. Anne moved that the minutes be approved with corrections. Bill seconded the motion. The motion passed by unanimous vote.

Sheila reported that the August 30th generator test went OK. The generator is on standby.

She has received from Wired West a check for \$87,058.76, which is Heath's share of Wired West's FY 22 surplus revenue. She recommends that the MLB vote on how to apply MLB priorities so that we can tell the Accountant where we want the money to go.

Sheila recalled that last year our share of the surplus revenue went into the Town's construction fund.

David said that we have talked of possibly having in the coming years a Reserve or an Operating Account. He asked how such an account could be set up. Sheila said that the Accountant has told her that we decide what we would like the account to be called. The Accountant sets the account up with the same or a related name and with a number.

What would keep an account from rolling over into Free Cash? How do we know who determines how funds from that account are spent? Art suggested we talk with Jim Drawe, Kent Lew, and perhaps others in towns where construction was completed earlier than in Heath.

Sheila spoke of the HVAC preventive maintenance quote that Jamrod has sent and that she sent to the MLB on August 30th before our meeting. The cost for one year is \$2,500. The proposal is good for 15 days. She will ask Jim Drawe for more proposals.

Bill reported that Steve Kolek from Whip City Fiber visited the Heath hub and ran tests on Ont B getting speeds of 800 mps download and 900 mps upload which are good results. The initial tests of Ont A were not good, but 10 minutes after Bill left, Steve said the test results for A were 985 download and more than 1 gbps upload. Bill said he saw no need to have Northeast IT come back and switch to Ont A. He will check that Hilma knows the ticket can be closed out.

August 30th Joint meeting with the Select Board and the Finance Committee

Members discussed what needs to be communicated at the joint meeting.

- Where things stand with the Muni network (Bill)
- How we're protecting assets with an agreement with Kohler and work proceeding on HVAC (Sheila)
- Let know of closeout of the construction phase of the project. ITG contract is complete, just waiting for the bill from ITG. (Sheila)
- Financial Overview accompanied by MLP cash flow projection and MLP statement of priorities (David)
- Office space (Art)

Sheila said that she is in no hurry to move her files, but the proper place for town records is in a town building. Bill said that the governor's extension of permission for meetings that are not in person extends only until a date in March of 2023. At that time we have to have a meeting place that can accommodate the public. David added that the place where we meet need not be where we have office space.

Bill will distinguish between a 'network expansion' such as at the cannabis farm where the owners have to pay for the work and equipment and a 'network extension' such as is expected at the end of Flagg Hill Road.

Sheila will give the number of completed installations and will say how many are signed up but not installed.

Members recommended that David's explanation of the redundancy project precede and be linked to his line by line analysis of the MLP cash flow projection.

The remainder of the meeting was devoted to discussing the Heath Non-Installed list of 52 addresses from Betsy Loiko and sent to us attached to an email from Sheila on August 18th. There was a consensus to keep cold drops not installed on the list. Sheila will relay that to Betsy.

Bill moved that the meeting be adjourned at 12:12. Ned seconded the motion. The motion passed by unanimous vote.

Respectfully submitted,

Ned Wolf