

Minutes of the Heath MLB Meeting  
October 18, 2022 at 11  
Virtual meeting

Present: MLB: Art Schwenger, Anne Emmet, David Gordon, and Ned Wolf  
with MLP Manager Sheila Litchfield

Absent: Bill Fontes

Art called the meeting to order at 11.

Members read the minutes of the October 11<sup>th</sup> MLB meeting. Anne moved that the minutes be approved with corrections. David seconded the motion. The motion passed by unanimous vote. Members read the minutes of the October 11<sup>th</sup> 1:30 WG&E Installs meeting. Anne moved that the minutes be approved with corrections. David seconded the motion. The motion passed by unanimous vote.

Sheila reported that the \$3K invoice from Kinsley that she received as reported in the October 11<sup>th</sup> MLB meeting is a Town of Heath invoice.

Sheila discussed customer concerns.

She reported that SERV-14 for \$24,207.89 has arrived. David has found things he would like corrected. We will follow up on this.

Sheila has received an invoice from Verizon for \$160.55 dated 9/30/22. This amount is for Verizon to come out and check whether it's OK for WCF to mount a field split cabinet on a pole on Sadoga Rd.

**Action Taken** *David moved that we approve the 9/30/22 invoice from Verizon for \$160.55 for checking that it is OK for WCF to mount a field split cabinet on a pole on Sadoga Road. Ned seconded the motion. The motion passed by unanimous vote.*

Sheila said that the bank has sided with Wired West in the case of a customer who had claimed that a charge was fraudulent. Jessica put the charge back on the customer's invoice.

Joe Parda recently phoned Sheila and apologized about not getting back about closing out the ITG contract. Heath is in line behind Goshen and can expect to close out its contract with ITG sometime in November.

Sheila has discussed with WCF a customer's concern about the fee for changing the name on the customer's account. The MLB agreed that an activation fee should not be assessed for a name change if not a new customer. Sheila will notify WCF.

#### Wired West Board Meeting

Sheila looked ahead to the Board meeting on October 19<sup>th</sup>. She has forwarded to Jim Drawe emails asking whether certain DigSafe charges are appropriate.

The members of the MLB favor signing the new contract between Wired West and WG&E but would first like to see a copy. If Sheila receives a copy, she will send it to the MLB.

#### Heath Non-Installed List Updated 10.12.22

8 of the 36 names listed are completed cold drops that we need not look at.

The total cost of the potential installations is \$36K.

There is a customer for whom we need to be clear that the customer is responsible for the tree trimming that will need to be done before WCF can do any work. For another customer we need to be clear that the customer is responsible for having an electrician do necessary work followed by that electrician requesting an inspection by an electrical inspector.

Sheila will draft a letter to customers on the list who are awaiting installations. The letter will explain the drop dead date of June 30<sup>th</sup>, 2023 and will be sent to the email address they gave to WCF.

#### Equipment, Furniture for Office Space

We may not need an office computer. David suggested we could store our data in the cloud using Drop Box or Google Drive.

Sheila said that Jim Drawe has set up an MLP email address.

## RRR Project

Each of the representatives of the 5 Northern Tier towns has access to the online project plan.

David has forwarded to Sheila and the MLB the following report from John Leary:

From: **Leary, John** <[JLeary@wgeld.org](mailto:JLeary@wgeld.org)>

Date: Fri, Oct 7, 2022 at 9:25 AM

Subject: Northern Tier RRR Project Update Friday 10/7

To: Northern Towns <[northerntowns@wgeld.org](mailto:northerntowns@wgeld.org)>

Cc: LaVertu, Chris <[CLavertu@wgeld.org](mailto:CLavertu@wgeld.org)>, Sullivan, Brian P <[Bsullivan@wgeld.org](mailto:Bsullivan@wgeld.org)>, Carnall, Richard <[RCarnall@wgeld.org](mailto:RCarnall@wgeld.org)>

Good Morning Everyone,

This is the weekly update concerning your RRR project for the Northern Tier Community. For a more detailed update, please reference your Project Plan on Smartsheet's.

1. I received an update from Sean Brown at Nokia, the High Level Design is making very good progress, there was an internal engineer's meeting on Tuesday of this week with Walid Amer the senior technical engineer. Walid is preparing documents for presentation of the HLD. We are on target for a 10/24 meeting with you to approve/reject HLD.
2. Thank you for sending off a letter of request to Bryan Johnson and Local Linx for a 10 gig circuit for backhaul. Both Brian Sullivan and I had a meeting setup with Bryan Johnson on Wednesday 10/4 to discuss proposed costs associated with the new contract with MBI. I, however, left work early on Tuesday because of illness and had to reschedule the meeting to Wednesday 10/12. The thought is that any cost must be competitive with pricing we are seeing from other vendors.
3. Rich Carnall has been in contact with Doug Norton at Access Plus. I've tasked Rich with gathering as much information as possible regarding backhaul mapping throughout Western MA. We want to be sure, with as much certainty as possible, that we identify any single points of failure to your network.

Enjoy this glorious New England weekend!!

John

David said that a call is scheduled with Rich Carnall.

There was a consensus of the MLB that Sheila send Chris, Brian, and Betsy an email saying that we do not see the need for a meeting at 1:30 on October 18<sup>th</sup>. We will send questions as they arise. Sheila will request that the meeting be extended beyond 11/1/22.

David moved that the meeting be adjourned at 12:11. Anne seconded the motion. The motion passed by unanimous vote.

Respectfully submitted,

Ned Wolf

