

Town of Heath

Meeting minutes

Heath Municipal Light Plant Advisory Committee

Date/time: 7/9/19 at 12:30 pm

Location: Sawyer Hall

Called to order at 12:40 PM by Art with Jan, Ned (attended briefly), Art, Bob Bourke (BB construction liaison, and Sheila present, plus Bob Handsaker and Trevor Mackie from Charlemont MLP

Agenda was reviewed.

Review of minutes was postponed to prepare for 1 PM discussion today with Bill Ennen regarding Charlemont-Heath edge cases:

Bob Bourke provided update to hut: bids received and awarded; site prep begins in about 2 weeks with estimated completion by end of summer.

Sought clarity from Bill Ennen regarding state legislation to enable town to use capital funds to provide service to customers in neighboring town: Bill indicated once Gov. Baker signs new legislation they he encourages us to speak with Deb Wagner at DOR as to best ways to manage money between towns. Bill described that Shelburne voted to pay Colrain to have WG&E design to build its network to enable service to the Shelburne residences not served by the Shelburne Comcast network. Colrain owns the network it will build to Shelburne but is not paying for those capital costs as Shelburne is paying. These will be customers in perpetuity in the Colrain network and repairs/maintenance will be billed as part of the operational costs to all the Colrain customers-including those customers residing in Shelburne.

Bill reiterated that the agreements are between towns, he monitors to enable DLS to help us to ensure the edge case agreements are effective and comprehensive. Bill suggests getting Deb Wagner's concurrence before sending the agreements to Town Counsel.

In the Charlemont-Heath edge cases, it is likely that we'll come to an agreement as to the amount Charlemont will pay Heath to build the network to Charlemont residences.

Regarding construction, Bill affirmed that construction estimates are coming in close to what was estimated; Bill will follow-up with WG&E on our behalf regarding status of Heath Construction procurement bid.

Bill affirmed that once the procurement agreement is signed by BOS/MLP Board and we request payment that the 3rd installation of state payments will be generated and Heath will receive \$154,000. The 4th and final payment from the state for the project will occur at "true-up" which will include any Verizon true-up invoices as well as invoicing for MBI 1-2-3.

Discussed homeowners association challenges; Bill will reach out to Otis Woodlands as a possible resource; Jan Carr agreed to be contact person for this.

Call with Bill Ennen ended at 1:45 pm. Bob Bourke left the meeting.

Earlier today WG&E sent Heath and Charlemont MLP's a line drawing/diagram of the service to edge cases between Charlemont and Heath through an Indefeasible Right of Use (IRU); this was discussed.

Heath and Charlemont agreed that Heath should join Charlemont MLP at its conference call with WG&E at 2 pm today for further review of the line drawing:

The IRU will need to be reviewed by Counsel for both towns. Charlemont uses David Doneski at K&P, so this may be a smooth legal review with both Towns sharing the cost of review.

Discussed spare fiber remaining to Heath, and interconnect fiber as source of backup and interconnectedness among towns. Need to confirm 3 poles in Charlemont or Heath's pole applications plus clarity of ownership of a pole on town line.

Bob H and Trevor left meeting.

Jan, Art and Sheila discussed use of PDU to develop Drop Policy. Discussed rough data Sheila summarized from the PDU including the following (note these are quick counts of numbers and should be reviewed):

- Heath PDU lists the most costly service as \$6,102.78 which is to Charlemont at end of Bassett road. This is the cost to be negotiated with Charlemont along with two others costing 1,300 and 1,900 to the same area in Charlemont.
- 688 of Heath's 816 customers can be served for less than \$1000 per drop
- 782 can be served for less than \$2,000
- 610 Heath customers drop costs is at lowest point of \$612.75

- Drop cost summary:

Cost range for Drop	# Heath customers in this range
\$5,000 - \$6,000	2
\$4,000- \$5,000	3
\$3,000- \$4,000	10
\$2,000- \$3,000	24
\$1,000-\$2,000	94
\$1,000 - \$612.75 (lowest cost)	688

Discussed development of drop policy and budget; Sheila will continue to work on these.

Agreed to bring laptop computers to next meeting to ensure everyone on committee can access the PDU report.

Next meeting: 9:30 AM on 7/16/19 prior to conference call with WG&E at 10 am that day.

Jan moved to adjourn; Sheila seconded; motion carried.

Adjourned at 4:20 PM