

# Town of Heath

## Meeting minutes

### Heath Municipal Light Plant Advisory Committee

Date/time: 7/30/19 at 9:30 AM

Location: Sawyer Hall

Called to order at 9:35 AM by Sheila with Jan, Ned, Bob present.

Agenda was reviewed.

Motion was made, seconded and approved to accept the minutes of 7/16/19 as amended.

Motion was made, seconded and approved to accept the minutes of 7/23/19 as submitted.

Sheila has uploaded all minutes to webpage.

WG&E conference call is every other Tuesday at 10 am.

Created list of questions for Bob to forward to WG&E for responses. These include:

1. Please clarify if the routine conference call with Heath and WG&E is supposed to occur every-other-Tuesday or only on the 1<sup>st</sup> and 3<sup>rd</sup> Tuesday's of each month?
2. Our notes from previous meeting with WG&E indicate 7/29/19 was the date the Heath documents for construction were to be done and ready to go to bid; What is status? When will they go out to bid?
3. Our notes from previous meeting with WG&E indicate WG&E agreed to help us by creating itemized costs Heath will need to include in a IRU to Charlemont for the build and also for the recurring monthly costs during operations, for the edge cases from Judd Road to serve Warner Hill Road and also at the end of Bassett Rd to extend to Charlemont customers. We look forward to receiving this information and appreciate the assistance.
4. We've been discussing marketing to customers and wonder at what stage Heath can have a web presence through WG&E. Does that occur after we've agreed to a contract?
5. Please clarify: the PDU identifies some properties with an "A" or "B" and we wondered what the letters refer to? (On the PDUS see line 401 for example; also many on Waterfall Drive).
6. Please help clarify the rollout schedule: date for all replacement poles to be installed; date for equipment movement/relocation on poles to be complete; date for fiber installation to begin, target date for construction contract to be signed.
7. Does Heath have any underground conduit other than what would be serving private residences. (comes from a question on the construction questionnaire)
8. PDU lists Ledges Road in FSA 04, when it is actually in FSA02. Please confirm that FSA02 is where Ledges Road should be listed because it is not part of Mohawk Estates, which is FSA04.

9. Regarding CAFII funding: Will WG&E have an administrative management fee and would Heath risk losing all or part of the CAFII funds if we joined WiredWest?
10. While we have not voted, Heath presumes we will choose WG&E to stay with. Does WG&E have a marketing info sheet that could show us the services we would get from WG&E so we can determine if there are additional potential benefits to be gained by joining WiredWest?

Confirmed BOS approved construction to proceed on May 22, 2019

Motion was made, seconded and approved to recommend to BOS the final fiber hut design; anticipate BOS signature tonight.

IGA with Rowe for edge case is ready for BOS signature tonight; Rowe BOS to sign Wednesday 7/31/19.

Bob confirmed Aug 13 to meet in Heath with WG&E – Bob Bourke will host; visit to hut site for pole placement and to ME for field cabinet placement.

Jan still needs Tax Collectors current spreadsheet to compare with PDU for properties without dwelling. So far seems there are 102 entries on PDU that are land only.

Committee confirmed interest in meeting separately with Jim Drawe from WiredWest and Bob Ryan from Leyden Broadband. Sheila will contact Mr. Ryan and Art will be asked to contact Jim Drawe.

Determined August meeting schedule. Sheila to post.

Need to follow-up with Colrain about edge case at 179 West Branch Rd. Sheila has sent Colrain a draft agreement.

Discussed need for MLP Manager, no decision made.

Plan to meet with BOS tonight at 7:15 for signing of edge case agreement with Rowe and contract for hut.

Next meeting 8/6/19 at 9:30 AM at Sawyer Hall

Jan moved to adjourn; Ned seconded; motion carried.

Adjourned at 11:00 AM