

Minutes of the Heath MLPAC Conference Call

July 21, 2020

Present: Sheila Litchfield, Ned Wolf, Margo Newton, Jan Carr, and Art Schwenger

Art called the meeting to order at 9:32 am.

Members read the minutes of the July 14, 1 pm meeting with Bill Ennen. Jan made a motion seconded by Margo to approve the minutes with emendations. The motion passed with 4 ayes and one abstain due to absence.

Sheila said that we have received invoices for pole attachments that we don't need to pay until the network is operational. She has left a phone message with Verizon to verify this.

Members read the minutes of the July 14 MLPAC meeting at 11 am. Sheila asked about the amendment to the Wired West distribution of revenue agreement among member towns. If the amendment passes, will it have to be signed by the MLB? Art said yes. Ned made a motion seconded by Jan to approve the minutes with emendations. The motion passed with 4 ayes and 1 abstain due to absence.

Members read the minutes of the MLB and MLPAC meeting on July 20 at 5:30 pm. Sheila pointed to the need at a future MLB and MLPAC meeting to determine which minutes will be 'the official minutes' in case of discrepancies. Sheila made a motion seconded by Margo to approve the minutes with emendations. The motion passed unanimously.

Town Counsel has told the Select Board that they can't appoint the MLB. This means that MLB and MLPAC remain unchanged until election. Sheila also said that for the position of MLP Manager Brian has said he thinks that grade level 11 may be too low. After some discussion Art agreed to send the MLB an email with 3 bullets:

- The MLPAC does not object to increasing the grade level of the MLP Manager. The MLPAC thinks the Town will benefit from getting the most qualified person. The MLPAC thinks that filling the position as soon as possible is important.
- The MLPAC requests that the election to the MLB happen on September 1st or as soon as possible before next May.
- In anticipation of our marketing campaign the MLPAC requests an electronic copy of the Town email list.

Rich Carnall of WG&E has requested that the 'labeling of structures' for about 30 structures in Mohawk Estates be completed. Jan volunteered to do this, and Margo has said she will help her.

Sheila said that we have a Docusign. Additional materials are needed for the Taylor Brook Road field split with bollards.

7/16 WG&E \$298.88

Sheila made a motion seconded by Jan to approve the invoice. The motion passed unanimously.

Sheila said that Bob Bourke has said that approximately \$2,500 will be needed for Tom Danek's work at the Taylor Brook Road field split.

Art said that Rich and Lisa would be setting up a time for beginning On-Boarding. Sheila said that she will send Rich a copy of Heath's Drop Policy and will ask when they can meet for an On-Boarding meeting. Art added that we need to know the latest on the construction kick-off date.

Sheila, who looked ahead to the hiring of an MLP Manager, suggested that a meeting of the MLB, the MLPAC, and the MLP Manager might be a good time to discuss the transition from the Broadband Liaison.

Sheila will see that the Drop Policy is stated on the Town's website. David Dvore can get it there for the Wired West website.

Sheila suggested having a handout on the Drop Policy at the ATM. She will ask Rich for a form useful in publicizing the Drop Policy. We want to get people to send their contact information to Jan.

Margo said how well she thought the MLPAC had done at the meeting Monday. Members thanked Margo for her support.

Jan made a motion seconded by Margo to adjourn at 10:44 am.

Respectfully submitted,

Ned Wolf