

Minutes: Heath MLPAC, August 11, 2020

Called to order at 9:34 pm by Art with Sheila, Jan and Margo present.

Agenda topics were reviewed.

Minutes of July 31 were reviewed; Sheila moved to accept the minutes of 7/31 with emendations; Margo seconded; minutes were approved as amended.

Discussed questions WG&E asked MLPAC to clarify regarding Apache Drive properties; identified conflicting information between WG&E AutoCad drawing, Town Assessing and Collecting records and maps MLPAC is using to identify the presence of structures, power and combined lots. Created table of info known and info requiring further investigation. Margo and Jan taking lead on this with assistance of our full team. Sheila will reach out to WG&E to obtain full size paper copies of the AutoCad drawings.

Sheila provided an update on project finances, following a conversation with Rich Carnall to clarify line items on a recent Docusign document. Rich followed-up by sending updated project estimated costs that reflect a total increase of \$4686.90 to date. Sheila reported on her update to the MLPAC Broadband Funds tracking spreadsheet and the Finance Overview report to reflect the changes. The changes do not significantly impact the overall project cost or the cash flow projections, and do not impact the Drop Credit amount.

Sheila reported that the State grant account balance will be at \$20,111.43 when all approved invoices are paid; the borrowing account remains unchanged at \$553,856.60, and is sufficient to carry the project several months into construction.

It was reported that the BOS approved going forward to post the MLP Manager position.

MLPAC reviewed and edited Art's draft material intended for posting on the WiredWest website. Art will forward the document to David Dvore for posting. The team will drill down dates and details for subscription signup and other information to communicate to residents.

MLPAC discussed Joe Parda's recent email with revised schedule that reflects a 3 month slide in the schedule:

Heath: (14 month schedule, 1st FSA release date for Feb 2021)

Preconstruction meeting Date:	August 28 th , 2:00 PM
Soft Launch Construction Date:	Mid-September, actual date TBD
Hard Construction Schedule Date:	October 5 th , 2020

Sheila moved to adjourn at 11:57 am, Jan seconded; meeting adjourned.

Respectfully submitted,
Sheila Litchfield