

## Minutes of the Meeting of the Heath MLPAC

August 18, 2020

Present: Art Schwenger, Sheila Litchfield, Ned Wolf, Jan Carr, and Margo Newton

Art called the meeting to order at 9:39 am.

The schedule for September and early October meetings is as follows:

Sept. 1	11 am	MLPAC,	1 pm MLPAC and Bill Ennen
8	9:30 am	MLPAC	
11	2: 00 pm	MLPAC and WG&E	
15	9:30 am	MLPAC	
22	9:30 am	MLPAC	
25	2:00 pm	MLPAC and WG&E	
29	9:30 am	MLPAC	
Oct. 6	11 am	MLPAC,	1 pm MLPAC and Bill Ennen
16	7 pm	Wired West Board meeting	

Members were in favor of having the construction update meetings be held on the same day as our regular committee meetings. We will ask at the August 28<sup>th</sup> meeting with WG&E and Triwire whether this is possible.

Members read the minutes of the July 28<sup>th</sup> meeting. Jan made a motion seconded by Margo to approve the minutes with emendations. The motion passed unanimously. Members read the minutes of the August 4<sup>th</sup>, 1 pm meeting with Bill Ennen. Sheila made a motion seconded by Margo to approve the minutes with emendations. The motion passed unanimously. Members read the minutes of the August 11<sup>th</sup> meeting. Ned made a motion seconded by Margo to approve the minutes with emendations. The motion passed unanimously.

Sheila explained how Ken Gilbert is a useful source of information about properties in Mohawk Estates. Ken works with Jenny as needed to create the E-9-1-1 house numbering list. Whenever there's no identifiable name, he goes out to locate pins. He tells Mass GIS, the Town Clerk, and Verizon whenever he makes changes. We can give Ken information and by going online he can get access to more information.

Jan suggested to committee members working on Mohawk Estates properties that they do it on Sheila's template. In that way Sheila can cut, paste, and merge the various documents and can make new roads as needed.

The committee discussed preparing for the August 28<sup>th</sup> kickoff meeting. Sheila moved to send an email to the Heath Police Chief and Select Board about resolving the police detail prior to the August 28<sup>th</sup> meeting at which time Heath will need to inform the contractor about police detail requirements. Margo seconded the motion; it carried unanimously.

There was no new mail, invoices, or DocuSign's to review.

The Finance report remains unchanged from the August 11<sup>th</sup> meeting.

The committee reviewed an email from the Board of Health regarding temporary occupancy permits and discussed how the BOH policy is consistent with the Drop Construction policy with regard to premises being eligible to receive a drop.

Jan read an email from Julie Sidon with numerous questions about how she and Craig could receive broadband. Sheila will send a response to Julie and Craig.

The letter will say that WG&E has yet to give us estimates of the cost to connect their places to broadband in the case where the connecting cable is underground and much of the labor is done by the property owner.

Sheila said that the job of MLP Manager, which has been posted, will not have been filled by the 28<sup>th</sup>. MLPAC recommends Bob Bourke remain in his liaison role until the MLP Manager is hired. Art will check with Bob on this. Robyn is hopeful they will have hired someone by September.

Margo reported having seen that the field split box at Mohawk Estates has been buried by Tom Danek as part of his recent work there. Art will check with Bob Bourke as to whether this is correct.

At 11:33 am Jan made a motion seconded by Margo to adjourn. The motion passed unanimously.

Respectfully submitted,

Ned Wolf