

MLPAC Advisory Committee Meeting
August 25, 2020

Present: Art Schwenger, Sheila Litchfield, Jan Carr, Margo Newton, and Ned Wolf

Art called the meeting to order at 9:32 am.

Sheila reported several items in the mail from Hilma. There is a Verizon reimbursement check for \$6,178 which does not say whether it's connected to the last pole application. There are these invoices:

WG&E	for HE – CNST 100001-6	\$45,556.12
National Grid		101.66

Sheila made a motion seconded by Ned to approve the National Grid and WG&E invoices. The motion passed unanimously. Sheila will follow up on the Verizon reimbursement check. We will also check whether the \$45,556.12 invoice is part of the July 27th Docusign.

Members discussed how a temporary occupancy permit is obtained. Margo said that a person can request a form, fill it out, send it in with a \$50 check, and receive a permit without there being any site inspection. There was a consensus to not require a temporary occupancy permit as one condition for a drop, but to give more attention to 911 numbers. In the flyer we will ask "What is your 911 address?"

and "What is your billing address?" We will require that if a person has no 911 address and is interested in getting broadband, that person contact Ken and get a number up where it can be seen.

Art asked whether the electronic components such as router and ONT can survive in a place that is unheated. Art will send Rich an email saying that progress depends on an answer.

Jan urged Art to ask Rich whether along with a mailing address the property owner's last name can be included. Although Westfield needs a mailing address, that address can change.

Sheila said that we will give Westfield Ken's 911 list which will be 90% complete. We will give Ken our discrepancies, ask that he please adjust them, and will send WG&E the adjusted list.

For the orphaned addresses we will type in the information asked for in place of 'missing'.

Sheila will convert Art's Word document to Excel.

There was a discussion of the roads in Heath where Chief of Police John McDonough has indicated that he thinks police details are needed during the construction. The committee has

not budgeted any money for police details. Reviewing the list of roads, members noted some spots may need police detail . The list with the MLPAC's notes will be sent to the Select Board in preparation for Thursday's Select Board meeting. Margo, Jan, and Ned will attend.

Sheila said that the position of MLP Manager has been advertised. Art said he doesn't believe interviews have been scheduled yet. The committee expressed hope that a member of the MLPAC be on the interview team. Sheila recommended that Art be the contact person until the MLP Manager is hired.

Ned made a motion seconded by Jan that the Chair of the MLPAC be the contact person until the MLP Manager is hired. The motion passed unanimously.

The committee recommends that that the construction update meetings occur on the same day as the MLPAC meetings. We will ask Rich and Joe on Friday whether WG&E can meet with us on Tuesdays for the construction updates. Sheila's agenda for Friday has the contact information.

Art urged members to read the article on Leyden's broadband in the 'Recorder' and to note how they are encouraging cold drops.

Margo will call Bob about the field-split at Mohawk Estates.

Our next meeting is on September 1 at 11 am.

Sheila made a motion seconded by Jan to adjourn at 12:06 pm. The motion passed unanimously.

Respectfully submitted,

Ned Wolf