Minutes of the Meeting of the Heath MLPAC with Bill Ennen December 8, 2020 at 1 pm

Present: Bill Ennen, Last Mile Implementation Liaison; Sheila Litchfield, MLP Manager; Jan Carr, and Ned Wolf

Sheila reported that there were 3 TriWire crews working today, and there were 5 crews working one day last week. She expressed the town's enthusiasm for the work that TriWire has been doing. Bill said he would pass that on.

Bill reminded members that his January call is scheduled for January 5 at 1 pm. He asked whether February 2 at 1 pm would work for the February call. Members said that time would work.

Bill spoke of 2 data collections that are yet to occur. The first is the closeout certification form. The second is a Word document that he will work with MBI on before bringing it to Sheila with blanks to be filled in with his help. Included in the data will be important dates such as the October 5<sup>th</sup> start date for installing the strand as well as the start and finish dates for installing the fiber.

Attention shifted to Heath's getting reimbursement from the state for the final make-ready work. Bill said that after the Select Board signs the amendment to the contract with the state it will take a week for the budget office with which he works to countersign. The town should receive the reimbursement within 2 weeks of the countersigning.

The meeting adjourned at 1:22 pm.

Respectfully submitted,

**Ned Wolf**