

Minutes of the Heath MLPAC Meeting  
January 19, 2021 at 11 am

Present: MLPAC: Art Schwenger, Jan Carr, Margo Newton, and Ned Wolf;  
MLP Manger, Sheila Litchfield

Art called the meeting to order at 11:02 am. Members read the minutes of the 11 am, January 12<sup>th</sup> meeting. Jan made a motion to approve the minutes with emendations. Ned seconded the motion. The motion passed unanimously. Members read the minutes of the 2 pm, January 12<sup>th</sup> meeting. Margo made a motion to approve the minutes with emendations. Jan seconded the motion. The motion passed by unanimous vote.

Sheila said that Joe has sent her an email about the redesign of the FSA 4 portion of the network. Jan made a motion to approve the redesign necessary because the initial design was based upon satellite data that resulted in assumptions about structures in Mohawk Estates that created an inflated number of potential dwellings and drops. Margo seconded the motion. The motion passed unanimously.

Art directed members' attention to his January 17<sup>th</sup> email reporting questions and answers from his conversation with Jim Drawe about topics that included bulk purchasing, UPS units, hut monitoring, cabling, and updating his interactive spreadsheet which he could help us do in a virtual meeting.

Sheila recommended that we send to her questions to ask David Dvore about the kind of help that has to be provided to those signing up for broadband. We won't ask David to join our meeting before we have a set of these questions.

It appears that a resident was shifted from FSA 4 to FSA 3. At the 2 pm meeting we will ask WG&E about the FSA in which this resident lives.

Members discussed the draft of a letter to the Heath Planning Board from the Heath MLPAC about the application from WiValley and the Town of Hawley for installing a pole. Jan made a motion to approve the letter to the Heath Planning Board from the Heath MLPAC about the application from WiValley and the Town of Hawley for installing a pole after the letter's final review by Sheila and Art. Ned seconded the motion. The motion passed unanimously.

Sheila reported the following invoices:

| <u>Date</u> | <u>Amount</u> | <u>Information</u>                                       |
|-------------|---------------|--|
| 1/19/21     | \$1,909.15    | WG&E Drop Service Installation<br>Contract HE-SERV-10001 |
| 1/19/21     | 54,468.11     | WG&E HE-CNST-10001-10                                    |
| 1/19/21     | 400.00        | HPD for detail on 1/14/21                                |

Jan made a motion to approve the above invoices. Margo seconded the motion. The motion passed unanimously.

A resident claims to live at 116 Taylor Brook Road although the map has 118 and 120 but no 116. Sheila will send an email to Ken and Alice asking them to clarify this situation.

Art said that when FSA 4 is declared ready for sign-ups, we want to communicate with Jennifer. *Sheila said we need to come up with clearcut statements for FSA 4 to hand to Jennifer for her to relay means of her Facebook Notebook to residents of Mohawk Estates.* Sheila expressed the need for concise statements so Jennifer can post them on her Facebook page for residents.

The committee needs to be thinking about broadband items in the Town's FY22 budget. Ned will send Sheila the FY22 Budget Memo for department heads. Sheila will reach out to Kent Lew for advice on how broadband accounts dovetail with the town budget.

Art said that after January 23 Sheila will be less available for a number of important jobs she has listed and has been doing. Jan will find out about using the town Zoom account. For the February 2<sup>nd</sup> meeting Art will have an agenda to send to Hilma. Ned will post minutes on the town website.

For next Tuesday we need to gather questions about the transition from the MLPAC to the MLB.

Members noted that a customer's declining to take phone service could be due to good call service through the computer using a cellphone.

Margo made a motion to adjourn at 1:14 pm. Jan seconded the motion. The motion passed unanimously.

Respectfully submitted,  
Ned Wolf